

Portsmouth City Council

A MEETING OF THE COUNCIL will be held at the Council Chamber - The Guildhall on Tuesday, 20 January 2015 at 2.00 pm and all members of the council are hereby summoned to attend to consider and resolve upon the following business:-

Agenda

- 1 **Members' Interests**
- 2 **To approve as a correct record the Minutes of (Pages 1 - 22)**
 - the Meeting of the Council held on 9 December 2014
- 3 **To receive such communications as the Lord Mayor may desire to lay before the Council, including apologies for absence.**
- 4 **Deputations from the Public under Standing Order No 24.**
- 5 **Questions from the Public under Standing Order 25.**
- 6 **Appointments**
- 7 **Urgent Business - To receive and consider any urgent and important business from Members of the Cabinet in accordance with Standing Order No 26. (Pages 23 - 26)**
- 8 **Cabinet Recommendations - To receive and consider the below recommendations of the Cabinet held on 4 December 2014 in respect of the following matter, the report for which is attached: (Pages 27 - 64)**
 - Budget & Performance Monitoring 2014/15 (2nd Quarter) to end September 2014

RECOMMENDED that:

- (i) **The contents of this report be noted, in particular the overall forecast overspend of £1,501,500 representing a variance of 0.9% against the City Council Budget (as adjusted) of £175,030,000.**
- (ii) **To enable the Children's & Education Portfolio to address the deficit against the Council approved cash limit, the Children's Social Care & Safeguarding savings proposals for 2015/16 totalling £1,917,000 outlined in Table 1 be noted.**

- (iii) **To remedy the historic underlying budget deficit relating to Parking within the Traffic & Transportation Portfolio, it be noted that an annual appropriation from the Parking Reserve in the amount of £400,000 per annum has been made.**
- (iv) **That the Council Leader works with the relevant portfolio holder to consider measures necessary to significantly reduce or eliminate the adverse budget position presently being forecast within Children & Education and Health & Social Care Portfolios and any necessary decisions presented to a future meeting of the relevant portfolio.**

9 Licensing Committee Recommendations - To receive and consider the recommendations of the Licensing Committee held on 13 January 2015 (to follow) in respect of the following matter: (Pages 65 - 66)

- **Schedule 5, Local Government (Miscellaneous Provisions) Act 1982 and sections 115A - 115K Highways Act 1980 - Provision of Highway Amenities - Delegation of Powers to both the Licensing Committee and appropriate Head of Service in respect of Highway Amenity Matters**

10 Notices of Motion

(a) Volunteer Snow Wardens

Proposed by Councillor Michael Andrewes
Seconded by Councillor Lynne Stagg

The council notes:

Many areas such as Lambeth, Waltham Forest, Edinburgh and Telford and Wrekin now operate a scheme for “snow angels” or snow volunteer wardens. This provides basic equipment and training to enable people to clear their pavements and help in times of snow and bad weather

This would give the city added resilience in times of bad weather and harness people’s desire to help out in these times and help reduce deaths during winter months when vulnerable and older people are at risk.

The costs for this are likely to be fairly minimal and mostly capital expenditure in equipment and it would help prevent other costs to the council and public services.

The council therefore resolves:

To ask the Scrutiny Management Panel to undertake a short “task and finish” review of the idea and make a recommendation on whether and how to implement it and report to cabinet as quickly as possible given that there might be bad weather soon.

(b) Abolition of the Planning Inspectorate

Proposed by Councillor Michael Andrewes
Seconded by Councillor Darren Sanders

The council notes:

Nick Herbert, MP has said that he will table amendments to legislation going through Parliament to abolish, or at the very least curtail, the power of the Planning Inspectorate, to prevent it from making didactic interventions in the planning process, ensuring communities have tighter control over development.

The planning appeal process is “one-sided” in that only applicants can appeal a decision made by a local Planning Authority and not objectors

There is widespread cross-party consensus for decisions to be taken as close to local communities as possible.

The coalition Government’s localism agenda to devolve power

The vast majority of planning decisions are taken locally both in Portsmouth and across the country.

Local councils and councillors are best placed to have first hand knowledge of their local communities. Local councils have in planning decisions to make decisions that are both in line with planning law and regulations and local policies and plan and also that are “reasonable”.

Individual decisions by planning inspectors seem sometimes to be contradictory.

The council therefore resolves:

To support the spirit of those amendments that Nick Herbert, MP has outlined he will introduce of abolishing or curtailing the power of the Planning Inspectorate.

That Portsmouth City Council encourages other councils to take a similar position

The Chief Executive writes to the Secretary of State for Communities and Local Government stating its support for this policy

And the Council requests that a letter is sent from the Leader of the Council and other group leaders and councillors should they so wish to the Secretary of State for Communities and Local Government outlining the council’s support for such a policy

That the Local Government Association is asked to lobby for such a

policy

That the Chief Executive writes to local MPs asking them to support such a policy and any amendments introduced in Parliament to abolish or curtail the power of the Planning Inspectorate.

(c) Combined Authority

Proposed by Councillor Darren Sanders
Seconded by Councillor Michael Andrewes

The City Council recognises that there are several areas where Portsmouth City Council works with other councils on a voluntary basis. These organisations, such as the Partnership for Urban South Hampshire, the Solent Local Economic Partnership and Solent Transport have helped Portsmouth work with our neighbouring councils, but on a voluntary basis.

The City Council notes the enthusiasm of the Government and the current Administration at Portsmouth City Council for Combined Authorities to include Portsmouth, Southampton and the councils in the surrounding areas.

The City Council welcomes any move from Government to pass down powers, responsibilities and funding from Whitehall down to local councils. The UK has the most centralised system of Government in western Europe and this causes many poor decisions, and much waste of public resource.

The City Council is also aware that the restoration in 1997 of full powers to Portsmouth City Council and the removal of decision making about Portsmouth from Hampshire County Council in Winchester has been welcomed by almost all Portsmouth citizens. It means local people know where decisions about Portsmouth are made.

The City Council recommends to the Cabinet that decision making about services in Portsmouth should be decided within Portsmouth. So Portsmouth decisions are made by Portsmouth people. Any sharing of decision making within a Solent Combined Authority on issues such as transport, planning, housing numbers and economic development should always include an ability for Portsmouth City Council to veto any decision made by any Combined Authority with which it does not agree and that we lobby the Secretary of State to give councils this power. Irrespective of the outcome the City Council also recommends to Cabinet that all decisions relating to Portsmouth and decisions of the combined authority are reported to Full Council.

And finally if the City Council is unable to get an assurance that Portsmouth would be able to obtain a veto over Portsmouth decisions, the City Council takes the view that it is not in favour of

joining a combined authority and would recommend to the Cabinet that that we do not proceed.

(d) Committee System

Proposed by Councillor Darren Sanders
Seconded by Councillor Hugh Mason

The City Council wishes to look at moving towards a committee system of decision making in Portsmouth City Council. Governance and Audit and Standards are asked to work up a cost neutral way of bringing in a committee system in the future, learning from the experience both in Portsmouth and other authorities who have made the transition.

In the event that Council in due course decides to move to a new committee system and to enable this to be done in a timely fashion and to be able to learn from experience, the City Council resolves to move to a system of shadow committees for the municipal year 2015-2016, the shadow system should also be cost neutral.

The shadow committees would shadow each cabinet member and meetings would take place with the same agenda as for cabinet members' individual portfolio meetings but before that meeting. Cabinet members would be invited to attend and can be part of the shadow committees. The formal decision making would take place after the shadow committee has met. Shadow committees be cross party and proportionate, but the cabinet member would retain the formal decision making power during the transitional year. There will also be a shadow committee for full cabinet, which in a full committee system would become a policy and resources committee.

Governance and Audit to report back on a shadow system for 2015-16 at the March 2015 Council Meeting.

11 Questions from Members under Standing Order No 17. (Pages 67 - 70)

David Williams
Chief Executive

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Full Council meetings are digitally recorded, audio only.

Guildhall Square
PORTSMOUTH
12 January 2015

Agenda Item 2

9 December 2014 113

MINUTES OF A MEETING OF THE COUNCIL held at the Guildhall
Portsmouth on Tuesday, 9 December 2014 at 2.00 pm

Council Members Present

The Right Worshipful The Lord Mayor
Councillor Steven Wylie (in the Chair)

Councillors

Margaret Adair	Hugh Mason
Michael Andrewes	Lee Mason
Simon Boshier	Robert New
Alicia Denny	Stuart Potter
Ben Dowling	Will Purvis
Ken Ellcome	Darren Sanders
John Ferrett	Phil Smith
Ken Ferrett	Lynn Stagg
David Fuller	Les Stevens
Colin Galloway	Sandra Stockdale
Aiden Gray	Luke Stubbs
Terry Hall	Julie Swan
Stephen Hastings	Linda Symes
Hannah Hockaday	Alistair Thompson
David Horne	Gerald Vernon-Jackson
Lee Hunt	Steve Wemyss
Frank Jonas	Matthew Winnington
Donna Jones	Rob Wood
Leo Madden	Neill Young

105. Declarations of Interests under Standing Order 13(2)(b)

Councillor Neill Young said that the charity for which he works supports people with motor neurone disease and he would therefore leave the chamber during the debate on agenda item 5 Notice of Motion - Motor Neurone Disease Charter.

Councillor David Horne declared a personal non prejudicial interest in Item 6, line 23 which refers to a cut to the Peter Ashley Centre as he is an employee there and line 38 as he is a trustee of the Paulsgrove Community Centre where there is also a proposed cut.

106. Minutes of the Ordinary Meeting of the Council held on 11 November 2014

It was

Proposed by Councillor Donna Jones
Seconded by Councillor Gerald Vernon-Jackson

That the minutes of the meeting held on 11 November 2014 be approved as a correct record and this was agreed.

RESOLVED that the minutes of the meeting of the council held on 11 November 2014 be confirmed and signed as a correct record.

107. Communications including Apologies for Absence

Apologies for absence were received from Councillor Margaret Foster and from Councillor Eleanor Scott, both of whom were unwell. Apologies for lateness were received on behalf of Councillor Alicia Denny.

The Lord Mayor thanked those who helped with the school carols event in the Guildhall Square and also to those who participated and to those who attended.

108. Deputations from the Public under Standing Order No 24

Councillor Neill Young left the chamber for the duration of matters relating to the item on Motor Neurone Disease.

The City Solicitor reminded all those making a deputation today that if they did not wish to be filmed, photographed or recorded when making their deputations they should indicate, in order that all present who may be intending to film, photograph or record proceedings could accede to their wishes.

The City Solicitor advised that four deputation requests had been received in respect of agenda item 5 - Notice of Motion - Motor Neurone Disease Charter. Ms Louise Rickenbach - Regional Care Development Adviser for MND Association, Mr Christopher Manns, Mr Samuel Manns and Ms Flick Drummond each made their deputation on this item. The Lord Mayor thanked each of them for their deputation.

It was

Proposed by Councillor Donna Jones
Seconded by Councillor Gerald Vernon-Jackson

That Standing Order 10 be waived in order to vary the order on the agenda paper in order to complete item 5 before hearing the deputations on item 6, the revenue budget. Upon being put to the vote this was CARRIED.

109. Notice of Motion - Motor Neurone Disease Charter

It was

Proposed by Councillor Donna Jones
Seconded by Councillor Gerald Vernon-Jackson

That this notice of motion be debated today.

Upon being put to the vote this was CARRIED.

It was

Proposed by Councillor Donna Jones
Seconded by Councillor Gerald Vernon-Jackson

That the notice of motion - Motor Neurone Disease Charter be adopted.

Upon the notice of motion as set out on the agenda being put to the vote, this was CARRIED.

RESOLVED unanimously that the council adopt the Motor Neurone Disease Charter (as published with the agenda) and support the five points which set out the care and support people with MND and their families need to maximise their quality of life and die with dignity.

110. Cabinet Recommendations - To receive and consider the recommendations of the Cabinet held on 4 December 2014 - Portsmouth City Council Revenue Budget 2015/16 - Savings Proposals

The City Solicitor advised that 10 deputation requests had been received from members of the public.

Deputations against elements of the budget were made by Mr Steve Bonner, Vice-Chair of Portsmouth Pensioners' Association, Honorary Alderman Dr Alan Burnett CBE, Chair of the Portsmouth Pensioners' Association, Ms Tracey Jones, Dial-a-Ride, Ms Karen Silman, Mr Jon Woods, Trade Unionist and Socialist Coalition (TUSC), Mr Chris Pickett, Unison, Miss Maria Cole, Ms Joanne Marsh, Ms Susan Carter and Mr John Thompson.

Written representations had been received from Ellen Cross and from Mrs P Faithfull (on behalf of her mother) and these were circulated in the chamber.

The Lord Mayor thanked members of the public for their deputations.

Minute 100 - Portsmouth City Council Revenue Budget 2015/16 - Savings Proposals

It was

Proposed by Councillor Donna Jones
Seconded by Councillor Luke Stubbs

That the recommendations contained in Cabinet minute 100 - Revenue Budget 2015/16 and proposed savings be approved.

Councillor Donna Jones spoke on the budget proposals which had been produced by the Conservative, UKIP and Labour groups and commended the budget to Council.

As an amendment to the recommendations in relation to Cabinet minute 100, the Revenue Budget 2015/16 and proposed savings, it was

Proposed by Councillor Gerald Vernon-Jackson
Seconded by Councillor Hugh Mason

That the recommendations set out in Appendix 1 to these minutes (Liberal Democrat Revenue Amendment) be adopted.

In order to seek clarification on a legal objection, Council adjourned at 4.05 pm. Council resumed at 4.20 pm.

Councillor Gerald Vernon-Jackson spoke to his group's proposed budget amendments. He asked that it be placed on record that the process of the budget being produced earlier has been useful and should be enshrined in standing orders for the future. He commended the Liberal Democrat Group's proposed budget amendments to the Council.

Councillor Colin Galloway, Group Leader of UKIP then spoke in support of the budget proposals put forward by Councillor Donna Jones.

As an amendment to the recommendations in relation to Cabinet minute 100, the Revenue Budget, it was

Proposed by Councillor John Ferrett
Seconded by Councillor Aiden Gray

That the recommendations set out in Appendix 2 attached to these minutes (Labour Revenue Amendment) be adopted.

Councillor John Ferrett then spoke to his group's proposed budget amendments and commended them to the Council.

In order to allow the groups time to consider the amendments, Council adjourned at 5.15 pm. Council resumed at 5.30 pm.

Following debate, the Lord Mayor called upon the Leader of the Council, Councillor Donna Jones to sum up the Cabinet's recommendations. Councillor Jones said that she did not propose to accept the Liberal Democrat Group or the Labour Group amendments.

The Lord Mayor advised that the amendments to the revenue budget would now be put to the vote using the recorded vote method in accordance with the regulations.

Upon the Liberal Democrat amendment standing in the name of Councillor Gerald Vernon-Jackson being put to the vote the following members voted in favour:

Councillor Margaret Adair
Councillor Michael Andrewes
Councillor Ben Dowling

Councillor Darren Sanders
Councillor Phil Smith
Councillor Lynne Stagg

Councillor David Fuller
Councillor Terry Hall
Councillor Lee Hunt
Councillor Leo Madden
Councillor Hugh Mason
Councillor Will Purvis

Councillor Les Stevens
Councillor Sandra Stockdale
Councillor Gerald Vernon-Jackson
Councillor Matthew Winnington
Councillor Rob Wood

The following members voted against the proposed amendment:

Councillor Simon Boshier
Councillor Alicia Denny
Councillor Ken Ellcome
Councillor John Ferrett
Councillor Ken Ferrett
Councillor Colin Galloway
Councillor Aiden Gray
Councillor Stephen Hastings
Councillor Hannah Hockaday
Councillor David Horne
Councillor Frank Jonas

Councillor Donna Jones
Councillor Lee Mason
Councillor Rob New
Councillor Stuart Potter
Councillor Luke Stubbs
Councillor Julie Swan
Councillor Linda Symes
Councillor Alistair Thompson
Councillor Steve Wemyss
Councillor Neill Young

There were no abstentions.

The Liberal Democrat amendment was therefore LOST.

Upon the Labour amendment standing in the name of Councillor John Ferrett being put to the vote, the following members voted in favour:

Councillor John Ferrett
Councillor Ken Ferrett

Councillor Aiden Gray
Councillor David Horne

The following members voted against the proposal:

Cllr Margaret Adair
Cllr Michael Andrewes
Cllr Simon Boshier
Cllr Alicia Denny
Cllr Ben Dowling
Cllr Ken Ellcome
Cllr David Fuller
Cllr Colin Galloway
Cllr Terry Hall
Cllr Stephen Hastings
Cllr Hannah Hockaday

Cllr Lee Hunt
Cllr Frank Jonas
Cllr Donna Jones
Cllr Leo Madden
Cllr Hugh Mason
Cllr Lee Mason
Cllr Rob New
Cllr Stuart Potter
Cllr Will Purvis
Cllr Darren Sanders
Cllr Phil Smith

Cllr Lynne Stagg
Cllr Les Stevens
Cllr Sandra Stockdale
Cllr Luke Stubbs
Cllr Julie Swan
Cllr Linda Symes
Cllr Gerald Vernon-Jackson
Cllr Steve Wemyss
Cllr Matthew Winnington
Cllr Rob Wood
Cllr Neill Young

Councillor Alistair Thompson

The Labour Group amendment standing in the name of Councillor John Ferrett was therefore LOST.

Upon the recommendations in Cabinet minute 100 - Revenue Budget 2015/16 and Proposed Savings being put to the vote, the following members were in favour:

Councillor Simon Boshier
Councillor Alicia Denny
Councillor Ken Ellcome
Councillor John Ferrett
Councillor Ken Ferrett
Councillor Colin Galloway
Councillor Aiden Gray
Councillor Stephen Hastings
Councillor Hannah Hockaday
Councillor David Horne
Councillor Frank Jonas

Councillor Donna Jones
Councillor Lee Mason
Councillor Rob New
Councillor Stuart Potter
Councillor Luke Stubbs
Councillor Julie Swan
Councillor Linda Symes
Councillor Alistair Thompson
Councillor Steve Wemyss
Councillor Neill Young

The following members were against the recommendations:

Councillor Margaret Adair
Councillor Michael Andrewes
Councillor Ben Dowling
Councillor David Fuller
Councillor Terry Hall
Councillor Lee Hunt
Councillor Leo Madden
Councillor Hugh Mason
Councillor Will Purvis

Councillor Darren Sanders
Councillor Phil Smith
Councillor Lynne Stagg
Councillor Les Stevens
Councillor Sandra Stockdale
Councillor Gerald Vernon-Jackson
Councillor Matthew Winnington
Councillor Rob Wood

There were no abstentions.

The Cabinet recommendations in Cabinet minute 100 - Revenue Budget 2015/16 and Proposed Savings were therefore CARRIED.

A commitment was given by the Administration to work with the current providers to deliver an alternative, not-for-profit service for the existing users of Dial-a-Ride.

RESOLVED that

(1) The following be approved:

- (a) The Council's Budget for 2015/16 be prepared on the basis of a Council Tax freeze**
- (b) The savings proposals for each Portfolio amounting, in total, to £13.1m for 2015/16, £13.1m for 2016/17 and £13.1m in 2017/18 as set out in Appendix A to enable appropriate consultation and notice periods to be given to affected parties**
- (c) Given the capital investment needs of the City, the funding gap between need and available resources and the importance of the Capital programme in delivering the Medium Term Financial**

Strategy, that £3.0m of the overall £5.2m financial improvement in the City Council's financial position be transferred to the Revenue Reserve for Capital in order to supplement the capital resources available for new Capital Investment (see paragraphs 8.11 and 8.12)

- (d) Given the current uncommitted balance on the MTRS Reserve of £2.1m is very modest in the context of the £37m of savings that the Council is required to make over the next 3 years and that it is also the Council's primary vehicle for providing funding for redundancies and Spend to Save initiatives, that the remaining £2.2m of the overall £5.2m financial improvement in the City Council's financial position be transferred to the Medium Term Resource Strategy Reserve (see paragraph 8.14)**
- (e) That £500,000 be released from the MTRS Reserve to create a Voluntary Sector Capacity & Transition Fund to enable the voluntary sector to reconfigure their service or enhance their capacity / infrastructure in order to support / provide council services as set out in paragraph 10.16**
- (f) In the event that the Voluntary Sector Capacity & Transition Fund is created, that the use of those funds be released on the same spend to save criteria adopted for other MTRS funds and that the allocation of these funds be delegated to the Head of Financial Services & S151 Officer in consultation with the Leader of the Council**
- (g) To undertake the necessary business intervention work described in paragraphs 10.17 and 10.18 at the necessary scale and pace to deliver significant change and cost reduction, it is recommended that a Business Intervention Fund be created in the sum of £500,000 to be used flexibly across years and funded from the MTRS Reserve**
- (h) In the event that the Business Intervention Fund is created, that the use of those funds be used both, independently of, and in synergy with, the Voluntary Sector Capacity & Transition Fund and that the allocation of these funds be delegated to the Head of Financial Services & S151 Officer in consultation with the Leader of the Council**
- (i) That the funds released under recommendations (e) and (g) be used flexibly across the 2014/15 and future financial years and that the S151 Officer be given delegated authority to determine the annual allocations as necessary**
- (2) That the Council note:**
 - (a) The Budget Savings Requirement for 2015/16 approved by the City Council and based on a Council Tax increase of 1.95% is**

£12.5m; based on a Council Tax freeze, that savings requirement increases to £13.1m

- (b) The key themes arising from the budget consultation**
- (c) The indicative savings proposals set out in Appendix B which are provided for the purpose of demonstrating to the Council that the Portfolio savings as recommended in paragraph 1(b) above are robust and deliverable**
- (d) The likely impact of savings as set out in Appendix B based on the scale of the Portfolio savings as recommended in paragraph 1(b)**
- (e) That the responsibility of the City Council is to approve the overall Budget and the associated cash limits of its Portfolios and Committees; it is not the responsibility of the City Council to approve any individual savings within those Portfolios / Committees**
- (f) That it is the responsibility of the individual Portfolio Holders (not the City Council) to approve the individual savings proposals and the Portfolio Holder can therefore, in response to any consultation, alter, amend or substitute any of the indicative savings proposal(s) set out in Appendix B with alternative proposal(s) amounting to the same value within their Portfolio**
- (g) Managers will commence any necessary consultation process or notice process necessary to implement the approved Portfolio / Committee savings**
- (h) That there is no general provision for Budget Pressures and that it is the responsibility of the Portfolio Holder to manage any Budget Pressures which arise from the overall resources available to the Portfolio (which includes their Portfolio Reserve)**
- (i) In accordance with the approved financial framework, it is the responsibility of the Portfolio Holder, in consultation with the Head of Finance & S151 Officer, to release funds from the Portfolio Reserve in accordance with the provisions set out in paragraph 10.10**
- (j) The MTRS Reserve held to fund the upfront costs associated with Spend to Save Schemes, Invest to Save Schemes and redundancies holds a very modest uncommitted balance of £3.3m (which includes the transfer of £2.2m into the Reserve and the creation of a Voluntary Sector & Capacity Fund of £0.5m and a Business Intervention Fund of £0.5m which are drawn out of the Reserve, as agreed at this Council meeting) and will only be replenished from an approval to the transfer of any non-Portfolio underspends at year end into this reserve.**

111. Questions from Members under Standing Order No 17

There were no Members' questions.

At the end of the meeting, the Lord Mayor wished everyone a Happy Christmas.

The meeting concluded at 7.25 pm.

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Lord Mayor

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Amendment proposed by the Liberal Democrat Group

Portsmouth City Council Revenue Budget 2015/16 - Savings Proposals

That the recommendations of the Cabinet of 4 December 2014 (Minute 100/14) on "Portsmouth City Council Revenue Budget 2015/16 - Savings Proposals be amended as follows:-

Recommendation 3.1 be amended to:-

- (b) The savings proposals for each Portfolio amounting, in total, to £13.1m for 2015/16, £13.1m for 2016/17 and £13.1m in 2017/18 as set out in Appendix A to enable appropriate consultation and notice periods to be given to affected parties be replaced as follows:

Portfolio / Committee	2015/16	2016/17 & Future Years
	£	£
Children and Education	913,000	913,000
Culture, Leisure & Sport	580,500	580,500
Environment & Community Safety	522,300	522,300
Governance Audit & Standards	30,200	30,200
Health & Social Care	5,528,500	5,528,500
Housing	135,500	135,500
Leader	22,100	22,100
Licensing	120,000	120,000
Other Expenditure	2,386,300	2,386,300
Planning Regeneration & Economic Development	214,300	214,300
Resources	2,496,800	2,496,800
Traffic & Transportation	150,500	150,500
Total	13,100,000	13,100,000

- (k) Any changes that the relevant Portfolio Holder makes from the Indicative Budget Savings set out in Appendix B shall be reported to the next full Council meeting

Recommendation 3.2 be amended to:-

- (c) The indicative savings proposals set out in Appendix B which are provided for the purpose of demonstrating to the Council that the Portfolio savings as recommended in paragraph 3.1 (b) above are robust and deliverable be amended to include the following additional indicative savings proposals:

Indicative Portfolio Savings Proposal	Impact on Level of Service & Service Outcomes	2015/16	2016/17 & Future Years
		£	£
Health & Social Care			
Contribution from Public Health to fund: <ul style="list-style-type: none"> - Footcare services - Free Swimming for 13-16 year olds and the over 60's - The Dial-a-ride service 	Reduction in the activities supporting young people to maintain healthy lifestyles and manage their weight.	184,000	184,000
Other Expenditure			
Further reductions in Senior Management conditional on the approval of the Employment Committee	Further reduction in the Senior Management capacity for Support Services reducing overall from 6 posts to 2 posts (current proposal to the Employment Committee is to reduce from 6 posts to 3 posts). This will adversely impact on governance and oversight of the Council's activities. Reduction in Senior Management capacity for Regeneration adversely impacting on the Council's activities in respect of job creation and wealth generation	165,200	165,200
Implement a Charging scheme for Staff and Councillors Car Parking, conditional on the approval of the Employment Committee	Additional costs to Councillors plus a reduction to the terms and conditions of Senior Staff	25,000	25,000

Indicative Portfolio Savings Proposal	Impact on Level of Service & Service Outcomes	2015/16	2016/17 & Future Years
		£	£
In the event that the Employment Committee do not approve the reduction in Senior Management and / or the Chargeable Car Parking Scheme described above (amounting to £190,200), that Middle Management and other staff reductions in the following activities are made across the Council		As above	As Above
<ul style="list-style-type: none"> Corporate Communications 	Significant reduction in the ability to respond to media requests, disseminate information to the general public and promote Council campaigns.		
<ul style="list-style-type: none"> Community Development 	Reduction in engagement activities with Community Centres		
<ul style="list-style-type: none"> Information Services 	Reduced capacity to research and develop new information system requirements either resulting from legislative change or service development and efficiency		
<ul style="list-style-type: none"> Carbon Management 	Reduced ability to lower the Council's carbon footprint and improve energy management		
Further reductions in middle management and other staff in the following activities across the Council:		614,700	614,700
<ul style="list-style-type: none"> Education Service 	Reduction in the capacity to plan for school places		
<ul style="list-style-type: none"> Cultural Services 	Reduction in ability to manage and deliver Cultural Partnerships and community projects		
<ul style="list-style-type: none"> Health & Social Care 	Further reduction in management capacity		
<ul style="list-style-type: none"> Professional and Administrative Support 	Secretarial, administrative and organisational tasks will be undertaken by professional posts		
<ul style="list-style-type: none"> Corporate Assets, Business & Standards 	Business planning, performance monitoring of buildings and management of rent arrears will be undertaken by professional posts		
<ul style="list-style-type: none"> Corporate Communications 	Very limited ability to respond to media requests, disseminate information to the general public and promote Council campaigns		
<ul style="list-style-type: none"> Financial Services 	Financial management and control will reduce and the potential for the Council to over or underspend will increase		

Indicative Portfolio Savings Proposal	Impact on Level of Service & Service Outcomes	2015/16	2016/17 & Future Years
		£	£
<ul style="list-style-type: none"> Human Resources 	Reduction in workforce skills, workforce planning and recruitment support for the Council		
<ul style="list-style-type: none"> Information Services 	Significant loss of capacity to plan manage and develop the Council's IT infrastructure and IT Business Development		
<ul style="list-style-type: none"> Traffic & Transportation 	Delays in responding to correspondence and deterioration in customer response times		
Resources			
Deletion of the Leader's Executive Assistant post	Possible reduction in the availability and effectiveness of the Leader of the Council to undertake Council duties	29,300	29,300
A 25% reduction in Special Responsibility Allowances awarded to Councillors*	A reduction in allowances may discourage Councillors from accepting Cabinet or Committee posts	31,600	31,600
Increase the savings amount by the equivalent value of a reduction in 1 Portfolio	A reduction in Cabinet Members from 9 to 8 and associated re-organisation of Portfolios	6,300	6,300
Traffic and Transportation			
Re-instatement of MB Residents Parking Zone	Expected to lead to additional parking demand in adjacent areas as a consequence of displacement. This is likely to generate further requests for residents parking schemes.	38,000	38,000
Re-instatement of MC Parking Zone	Expected to lead to additional parking demand in adjacent areas as a consequence of displacement. This is likely to generate further requests for residents parking schemes.	48,000	48,000
Total		1,142,100	1,142,100

* Members should have regard to the report of the Independent Remuneration Panel and recommendations of Council on 22nd January 2013 as amended by the City Council on 15 July 2014

(c) (i) In arriving at the savings proposals for each Portfolio as recommended in paragraph 3.1 (b), the following amounts have been added to cash limits to delete the indicative savings proposals set out in Appendix B:

Saving No.	Increases to Portfolio Cash Limits - Deletion of Indicative Savings	2015/16	2016/17 & Future Years
		£	£
Children and Education			
1	Junior sports bursary award	1,100	1,100
Culture, Leisure & Sport			
21	Libraries - Align opening times of Southsea Library with other Libraries by reducing opening times by 2.5 hours on a Saturday	2,300	2,300
34	Community Services - Fratton Community Centre, remove remaining grant	1,300	1,300
35	Community Services - Buckland Community Centre, reduce grant to £5,000	3,800	3,800
36	Community Services - Stamshaw Community Centre, post to be funded by grant aid	1,500	1,500
37	Community Services - Stacey Community Centre, reduce grant to £5,000	2,000	2,000
38	Community Services - Paulsgrove Community Centre, reduce grant to £25,000	2,500	2,500
44	Remove free swimming for over 60's and those between ages 13 - 16. Free swimming would be retained for those 12 and under	35,000	35,000
Environment & Community Safety			
51	Review of Community Safety Service and potential integration with other health and environmental activities	268,200	268,200
56	Stop subscription to Keep Britain Tidy	4,500	4,500
62	Charge for collections of bulky waste (i.e. end free collections for those who qualify)	10,000	10,000
63	Stop paying charities a proportion of textile bank income	55,000	55,000
Health & Social Care			
81	Cease providing footcare services	45,000	45,000
Resources			
136	Reduce cost of democracy	15,000	15,000
159	Remove grant to Pompey Pensioners which contributes towards the cost of magazine production	2,500	2,500

Saving No.	Increases to Portfolio Cash Limits - Deletion of Indicative Savings	2015/16	2016/17 & Future Years
		£	£
Traffic and Transportation			
169	Withdraw the subsidy to the Dial-a-ride Service and provide alternative arrangements from the voluntary sector	95,000	95,000
171	A range of options to provide additional parking income or reduced costs of the operation, all of which are capable of delivering the saving	380,000	380,000
Total		924,700	924,700

(c) (ii) The deleted indicative saving in respect of the Community Safety Service (saving 51) is re-instated in total in order to reduce the potential impact on the following services:

- Anti-Social Behaviour Unit
- Domestic Violence
- Hate Crime
- Emergency Planning

(c) (iii) The deleted indicative saving in respect of the Textile Bank Income to Charities (saving 63) is re-instated to continue to provide the following income to charities:

- | | |
|---|---------|
| • Scope | £2,800 |
| • Hampshire & Isle of Wight Air Ambulance | £18,100 |
| • Dreams Come True | £1,200 |
| • Salvation Army | £11,700 |
| • British Heart Foundation | £10,200 |
| • TRAIID | £11,000 |

- (c) (iv) In arriving at the savings proposals for each Portfolio as recommended in paragraph 3.1 (b), the following amounts have been added to cash limits to provide funding for new initiatives as described:

Increases to Portfolio Cash Limits - New Initiatives	2015/16	2016/17 & Future Years
	£	£
<u>Culture, Leisure & Sport</u>		
Re-open Southsea Library on a Sunday	10,000	10,000
<u>Environment & Community Safety</u>		
Introduction of a Environmental Enforcement Team to address littering and dog fouling	10,000	10,000
<u>Planning Regeneration & Economic Development</u>		
Appointment of 10 New Apprentices	142,900	142,900
Support to establish Farmer's Markets in District Shopping areas	10,000	10,000
<u>Traffic and Transportation</u>		
Remove Car Parking charges from 3pm (till 5pm) every day for the following Shopping Centre Car Parks - Ashby Place, Stubbington Avenue, Wootton Street, Clarence Street and London Road Cosham	44,500	44,500
Total	217,400	217,400

- (j) That the Head of Finance & S151 Officer advises that, in his opinion, the proposals contained within this amendment do not present any additional risk to the delivery of the overall savings amounts required for the Budget 2015/16.
- (k) The City Solicitor is content with the proposals set out in this amendment.

NOTES TO THE LIBERAL DEMOCRAT AMENDMENT

Portsmouth City Council Revenue Budget 2015/16 - Savings Proposals

The overall financial effect of the proposals is set out below:

	2015/16 £	2016/17 & Future Years £
Additional Savings Proposals:	(1,142,100)	(1,142,100)
Re-instatement of Savings Proposals:	924,700	924,700
Budget Additions - New Initiatives:	217,400	217,400
Increase in Council Tax Revenues:	0	0
Reduction in Council Tax Revenues:	0	0
Total Overall Change	0	0

Amendment proposed by the Labour Group

Portsmouth City Council Revenue Budget 2015/16 - Savings Proposals

That the recommendations of the Cabinet of 4 December 2014 (Minute 100/14) on "Portsmouth City Council Revenue Budget 2015/16 - Savings Proposals be amended as follows:-

Recommendation 3.1 be amended to:-

- (a) That the Council's Budget for 2015/16 be prepared on the basis of a 1.95% Council Tax increase
- (b) The savings proposals for each Portfolio amounting, in total, to £12.5m for 2015/16, £12.5m for 2016/17 and £12.5m in 2017/18 as set out in Appendix A to enable appropriate consultation and notice periods to be given to affected parties be replaced as follows:

Portfolio / Committee	2015/16	2016/17 & Future Years
	£	£
Children and Education	547,400	547,400
Culture, Leisure & Sport	638,900	638,900
Environment & Community Safety	870,000	870,000
Governance Audit & Standards	30,200	30,200
Health & Social Care	5,022,800	5,022,800
Housing	135,500	135,500
Leader	22,100	22,100
Licensing	120,000	120,000
Other Expenditure	1,581,400	1,581,400
Planning Regeneration & Economic Development	367,200	367,200
Resources	2,580,500	2,580,500
Traffic & Transportation	584,000	584,000
Total	12,500,000	12,500,000

Recommendation 3.2 be amended to:-

- (c) The indicative savings proposals set out in Appendix B which are provided for the purpose of demonstrating to the Council that the Portfolio savings as recommended in paragraph 3.1 (b) above are robust and deliverable be amended to include the following additional indicative savings proposals:

Indicative Portfolio Savings Proposal	Impact on Level of Service & Service Outcomes	2015/16	2016/17 & Future Years
		£	£
<u>Resources</u>			
20% Reduction in all Councillor Allowances*	A reduction in allowances may cause future recruitment of Councillors more challenging	120,000	120,000
Increase the savings amount by the equivalent value of a reduction in 2 Portfolios	A reduction in Cabinet Members from 9 to 7 and associated re-organisation of Portfolios	13,400	13,400
Total		133,400	133,400

* Members should have regard to the report of the Independent Remuneration Panel and recommendations of Council on 22nd January 2013 as amended by the City Council on 15 July 2014

- (c) (i) In arriving at the savings proposals for each Portfolio as recommended in paragraph 3.1 (b), the following amounts have been added to cash limits to provide funding for new initiatives as described:

Increases to Portfolio Cash Limits - New Initiatives	2015/16	2016/17 & Future Years
	£	£
<u>Children and Education</u>		
To enable additional staffing and a greater range of activities to be provided from Children's Centres	366,700	366,700
<u>Health & Social Care</u>		
To provide funding for Adult Social Care critical needs during 2015/16 and future years	366,700	366,700
Total	733,400	733,400

- (j) That the Head of Finance & S151 Officer advises that, in his opinion, the proposals contained within this amendment present do not present any additional risk to the delivery of the overall savings amounts required for the Budget 2015/16.
- (k) The City Solicitor is content with the proposals set out in this amendment.

NOTES TO THE LABOUR GROUP AMENDMENT

Portsmouth City Council Revenue Budget 2015/16 - Savings Proposals

The overall financial effect of the proposals is set out below:

	2015/16 £	2016/17 & Future Years £
Additional Savings Proposals:	(133,400)	(133,400)
Re-instatement of Savings Proposals:	0	0
Budget Additions - New Initiatives:	733,400	733,400
Increase in Council Tax Revenues:	(600,000)	(600,000)
Reduction in Council Tax Revenues:		
Total Overall Change	0	0

Agenda Item 7



Portsmouth
CITY COUNCIL

Agenda item:

7

Decision maker: City Council - 20 January 2015

Subject: Review of Political Proportionality on Committees and Panels

Report by: Chief Executive

Wards affected: N/A

Key decision (over £250k): No

1. Purpose of report

Following the recent change in Group Strengths on the Council there is a consequent need under the Local Government and Housing Act 1989, to review the allocation of committee seats to the political groups and non-aligned members.

2. Recommendations

2.1 That Council

- (a) determine the allocation of seats on committees and Panels based on the information set out below and having regard to any agreements that may be achieved prior to the meeting, and**
- (b) ratify consequent named membership changes proposed by the relevant Group Leader at the meeting.**

3. Supporting background information and implications

Set out below are the implications of the change in Group strengths on the Council. The figures in brackets indicate the original position where this is different to the revised position. The committees and panels are required to be politically proportional in accordance with the Local Government and Housing Act 1989

Political Group proportionality table (on the basis of one former UKIP Member becoming non-aligned/independent)

Members	Party	Licensing Committee	Planning Committee	Scrutiny (5) & Regulatory (2)	SMP	Total seats	+/- (from current 2014/15 appointments)
		15	10	42	9	76	
19	LD	7	4	19	4	34	
12	Con	4	3	12	3	22	
4	Lab	1	1	4	1	7	
(6) 5	UKIP	(2) 1	2	(6) 5	1	(11) 9	Minus 2 seats
1	Non-aligned ind (cllr Scott)	1	0	1	0	2	
1	Ind Non aligned (Cllr Godier)	(0) 1	0	(0) 1	0	2	Plus 2 seats

15 members	Licensing Committee
10 members	Planning Committee
*7 x 6 member Committee/panels	Employment Committee / Governance & Audit & Standards Committee / Health Overview Scrutiny Panel / EYCP Scrutiny / EDCL Scrutiny / TECS Scrutiny / HSC Scrutiny. (see table below)
9 members	Scrutiny Management Panel

Committee membership changes

The consequence of Councillor Godier's decision is that the UKIP Group lose two seats to Councillor Godier as a non-aligned independent member - one seat on a scrutiny panel/GAS Committee which has the greatest arithmetical justification - Councillor Godier is currently a member of the Education, Children and Young People Scrutiny Panel and one seat on the Licensing Committee, which has the second greatest arithmetical justification

No other Group on the Council is affected by this change.

Panels & Committees

The current appointment numbers on these bodies is detailed below; The bracketed figure shows what the number would be if a non-aligned/Independent Member was placed on a particular Body

	LD	Con	Lab	UKIP	N/A IND (clr. Scott).	Ind/NA (clr Godier)
Economic Development, Culture and Leisure Scrutiny (EDCL)	3	2		1/ (0)		0/1
Education, Children and Young People Scrutiny (ECYP)	3	1	1	1/ (0)		0/1
Health Overview Scrutiny Panel Scrutiny (HOSP)	2	2	1	1/ (0)		0/1
Housing and Social Care Scrutiny (HSC)	3	2		1/ (0)		0/1
Traffic, Environment and Community Safety Scrutiny Panel (TECS)	3	2		1/ (0)		0/1
Employment Committee	3	2	1			n/a
Governance & Audit & Standards Committee	2	1	1	1/ (0)	1	0/1
Group sub-total	19	12	4	5 (6)	1	1 (0)
Licensing Committee (15)	7	4	1	1(2)	1	1
Totals (excl. Planning & SMP)	26	16	5	6(8)	2	2 (0)

These changes are on the basis that the total membership on each of these bodies remains at 6

4. **Legal Implications** - legal comments are embodied in the report

5. **Finance Comments** - none in relation to this report

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Agenda Item 8

Agenda item:

Decision maker: Cabinet 4th December 2014
City Council 20th January 2015

Subject: Budget & Performance Monitoring 2014/15 (2nd Quarter) to end September 2014

Report by: Head of Finance & Section 151 Officer

Wards affected: All

Key decision (over £250k): Yes

1. Purpose of Report

- 1.1 The purpose of this report is to update members on the current Revenue Budget position of the Council as at the end of the second quarter for 2014/15 in accordance with the proposals set out in the "Portsmouth City Council - Council Tax Setting 2014/15 to 2017/18 & Medium Term Budget Forecast 2014/15 to 2017/18" report approved by the City Council on the 11th February 2014.

To also take the opportunity to report on the key performance measures of the Council and highlight any relationships between financial performance and service performance that may indicate any potential or emerging matters of concern in relation to either.

2. Recommendations

- 2.1 It is recommended that:

- (i) The contents of this report be noted, in particular the overall forecast overspend of £1,501,500 representing a variance of 0.9% against the City Council Budget (as adjusted) of £175,030,000.
- (ii) To enable the Children's & Education Portfolio to address the deficit against the Council approved cash limit, the Children's Social Care & Safeguarding savings proposals for 2015/16 totalling £1,917,000 outlined in Table 1 be noted.
- (iii) To remedy the historic underlying budget deficit relating to Parking within the Traffic & Transportation Portfolio, it be noted that an annual appropriation from the Parking Reserve in the amount of £400,000 per annum has been made.
- (iv) That the Council Leader works with the relevant portfolio holder to consider measures necessary to significantly reduce or eliminate the adverse budget position presently being forecast within Children & Education and Health & Social Care Portfolios and any necessary decisions presented to a future meeting of the relevant portfolio.

3. Background

- 3.1 A Budget for 2014/15 of £174,363,800 was approved by City Council on the 11th February 2014. This level of spending enabled a contribution to General Reserves of £3.383m after in-year spending was met from in-year income from all sources. Since the 11th February City Council meeting the Council has been allocated additional one off non ring-fenced grants totalling £566,200 in 2014/15. In order to achieve the government's priorities in these areas, service budgets have been amended accordingly. In addition, the adjusted budget includes a transfer to the PFI Reserve in respect of maintenance undertaken within the PFI for on-street parking.
- 3.2 In summary, changes to the budget as approved on 11th February 2014 are as follows:

	£
Budget Approved 11 th February 2014	174,363,800
Individual Voter Registration	131,200
Special Education Needs Reform	253,600
Adoption Reform	181,400
Transfer to PFI Reserve	100,000
Adjusted 2014/15 Budget	175,030,000

- 3.3 Once the above budget changes are taken into account, the Budget (as adjusted) for 2014/15 has increased to £175,030,000. After the additional non ring fenced grant funding is taken into account this results in an overall contribution to General Reserves of £3.283m for 2014/15 (i.e. assuming no overall budget variance).
- 3.4 This is the second quarter monitoring report of 2014/15 and reports on the forecast 2014/15 outturn as at the end of September 2014. The forecasts summarised in this report and detailed in the attached papers are made on the basis that management action to address any forecast overspends are only brought in when that action has been formulated into a plan and there is a high degree of certainty that it will be achieved.
- 3.5 Any variances within Portfolios that relate to windfall costs or windfall savings will be met / taken corporately and not generally considered as part of the overall budget performance of a Portfolio. "Windfall costs" are defined as those costs where the manager has little or no influence or control over such costs and where the size of those costs is high in relation to the overall budget controlled by that manager. "Windfall costs" therefore are ordinarily met corporately from the Council's central contingency. A manager / Cabinet Member however, does have an obligation to minimise the impact of any "windfall cost" from within their areas of responsibility in order to protect the overall Council financial position. Similarly, "windfall savings" are those savings that occur fortuitously without any manager action and all such savings accrue to the corporate centre.
- 3.6 The Financial Pack attached at Appendix A has been prepared in Portfolio format and is similar in presentation, but not the same as, the more recognisable "General Fund Summary" presented as part of the Budget report approved by Council on 11th February 2014. The format presented at Appendix A has been amended to aid

understandability for monitoring purposes by excluding all non cash items which have a neutral effect on the City Council's budget such as Capital Charges. In addition to this, Levies and Insurances are shown in total and have therefore been separated from Portfolios to also provide greater clarity for monitoring purposes.

4 Forecast Outturn 2014/15 – As at end September 2014

- 4.1 At the second quarter stage, the revenue outturn for 2014/15 is forecast to be overspent by £1,501,500 representing an overall budget variance of 0.9%.
- 4.2 The quarter 2 variance consists of a number of forecast under and overspends.

Before forecast transfers from Portfolio Reserves the most significant overspendings at the quarter 2 stage are:

Quarter 1 Forecast Variance		Quarter 2 Forecast Variance	Quarter 2 Forecast Variance (After Transfers From Portfolio Reserves)
£		£	£
2,950,600	Children and Education	2,914,500	2,914,500
	Culture Leisure & Sport	227,800	112,200
751,200	Health and Social Care	497,000	497,000
340,100	Traffic and Transportation		

These are offset by the following significant forecast underspends at the quarter 2 stage:

Quarter 1 Forecast Variance		Quarter 2 Forecast Variance	Quarter 2 Forecast Variance (After Transfers To Portfolio Reserves)
£		£	£
	PRED	221,000	Nil
	Commercial Port	1,007,700	792,000
973,800	Asset Management Revenue Account	985,500	985,500
	Other Miscellaneous	279,600	279,600

5 Quarter 2 Significant Budget Variations – Forecast Outturn 2014/15

5.1 Children and Education – Overspend £2,914,500 (or 9.2%)

The cost of Children and Education Services is forecast to be £2,914,500 higher than budgeted.

The key variances are:

- Home to school and college transport is forecasting an overspend of £80,000 due to the number of children being supported. Following the introduction of revised transport policies from September the overspend has begun to reduce.
- Fieldwork Services are experiencing significant budget pressures as a result of a combination of the inability to deliver vacancy savings, the need to employ agency workers to cover practice leader posts and additional supernumerary front line posts. The supernumerary posts have been employed by the service as part of the strategy to reduce Looked After Children numbers, whilst also focusing on the government's adoption agenda to move children into permanent arrangements; as a result this service is forecast to overspend by £1,028,900.
- Family Support Services is forecast to overspend by £156,100 due to the need to employ agency staff in senior positions and the non-achievement of vacancy allowances assumed within the budget.
- Whilst placements with independent foster carers continue to reduce, this has been at a slower rate than that anticipated and due to the complexity of needs this budget area is forecast to overspend by £1,350,900.
- Management and Support (£312,300 overspend): The Independent Reviewing Officer (IRO) service is experiencing budget pressures as a result of not achieving vacancy savings targets, combined with the additional cost of 2 supernumerary specialist posts, which were recruited to lower the number of cases held by the IRO officers. The service is also experiencing additional pressures due to the increased contribution to the Integrated Commissioning Unit (this investment is intended to deliver future cost reductions through commissioning arrangements) as well as increased requirements associated with medical and legal costs.

Whilst there are individual variances within budget areas covered by the Dedicated Schools Grant, in aggregate these are neutral.

It was reported to the Children and Education Portfolio on 26th September 2014 that Social Care and Safeguarding had exceeded the budget provision by £2.3m in 2013/14 and as at 30th June 2014 was forecasting an overspend of £2.5m in 2014/15 (The forecast overspend has risen to £2.8m as at the end of Quarter 2). As a result the Director of Adults and Children's Services was instructed to develop proposals for reducing the operating expenditure requirements of the Portfolio in:

- i. the current financial year
- ii. the 2015/16 financial year to ensure that it can operate within its allocated Cash Limit in 2015/16 to deliver a balanced budget.

The development of proposals to balance the in year and future years budget position remains ongoing, however it is recommended that the savings proposals for 2015/16 outlined in Table 1 below be noted.

Table 1

Savings Proposal	Impact on Level of Service & Service Outcomes	Saving 2015/16 £	Saving 2016/17 £	Saving 2017/18 £
1 Rationalisation and reduction in the use of transport and parking arrangements	Alternative transport and parking arrangements will require a review of service processes and flexibilities	40,000	40,000	40,000
2 Continued focus on building the capacity of suitable and appropriate in-house foster care placements, in order to continue to reduce the number of children placed in Independent Fostering Agency and external residential placements	This proposal seeks to continue the existing strategy of expanding the number of in-house foster care placements, with a focus on permanence planning for children in care. Therefore there is a minimal adverse impact on service delivery or customers	754,000	754,000	754,000
3 Implement a policy of parental contributions towards S20 placement costs to deliver the previously approved income target	In certain circumstances, parents will be expected to contribute towards the placement costs of their children. Means testing will be applied to these charges to mitigate the impact on low income parents	40,000	40,000	40,000
4 Reduce operation of non-statutory Integrated Youth Support Services	Re-designed service aimed at reducing the flow of vulnerable children and young people into Children's Social Care and numbers of young people Not in Education Employment or Training (NEET) A redesigned service on a reduced scale but focussed on youth support options to address the challenges young people face The scale of the future service will depend on the success or otherwise of attracting funding externally and from schools	893,000	893,000	893,000
5 Other proposals currently being investigated to reduce spending	To be reported to a future meeting of the Children & Education Portfolio	190,000	190,000	190,000
Total		1,917,000	1,917,000	1,917,000

5.2 Culture, Leisure & Sport - Overspend £227,800 (2.7%) or £112,200 After Transfer From Portfolio Reserve

Before a forecast transfer of £115,600 from the Culture, Leisure and Sport Portfolio Reserve, the Portfolio is forecasting an overspend of £227,800.

The key variances causing this overspend are:

- Lower expenditure (£59,400) relating to the general maintenance and upkeep of parks offset by increases in expenditure for repairs to parks buildings
- Department Establishment costs are forecast to be £190,000 lower than originally budgeted due to the reallocation of staffing costs to PRED following a reorganisation of staffing and the transfer of staffing costs to the City Deal Capital project
- Essential repair works at the Pyramids following extensive storm damage and the bringing forward of repair works planned for future years in order to take advantage of the lower cost of completing the maintenance while the building was closed has resulted in an overspend of £481,000. Following the completion of this accelerated maintenance programme it is anticipated that the cost of maintenance in future years will be significantly lower as a result of these additional works being completed.

5.3 Health and Social Care – Overspend £497,000 (or 1.0%)

The cost of Health & Social Care is forecast to be £497,000 higher than budgeted.

The key variances are:

- Social Care Activities is forecast to overspend by £248,200 due to recent changes in legislation that has placed a requirement on local authorities to carry out Deprivation of Liberties assessments which presently are being completed at a rate of 25 per week.
- Assistive Equipment & Technology is forecast to overspend by £144,800 due to lower than expected re-use of equipment from the Community Equipment Store.
- An increased requirement for domiciliary care packages and residential care packages for both older people with a physical support need and clients with a physical disability (partially offset by a decrease in the volume of nursing care packages) has resulted in a forecast overspend of £73,700

5.4 PRED - Underspend £221,000 (or 35.3%) (No variance after transfers to Portfolio Reserves)

The Portfolio is currently forecasting an underspend of £221,000. As portfolio underspendings are transferred to portfolio specific reserves at the end of the year no variance is currently forecast.

The cost of Planning Regeneration & Economic Development is forecast to be £221,000 lower than budgeted primarily as a result of the Planning Development Control service forecasting an underspend of £206,000. This underspend relates to planning income being £113,000 higher than originally budgeted arising from Revenue Section 106 & Community Infrastructure Levy administration contributions coupled with the reduced use of agency staff (£93,000).

5.5 PRED (Commercial Port) - Underspend £1,007,700 (£792,000 after transfers to Portfolio Reserves)

Overall net income from the Port is forecast to be £1,007,700 above target income.

Of this, £792,000 relates to an anticipated budget pressure that the Port was given additional funding for in the 2014/15 cash limit which has not materialised. In accordance with the approved Budget Guidelines the underspend accrues corporately. The balance of the improvement (£215,700) will be transferred to the PRED Portfolio specific reserve at year-end.

The improvement over the target net income is as a result of:

- Increased operational dues following the introduction of the new Transfennica and Brittany Ferries Etretat services coupled with a reduction in Management and General expenses offset by;
- Higher Operational Expenses as a result of higher dredging and Business Rate costs mitigated by quay assistant vacancies and lower energy costs.

5.6 Asset Management Revenue Account – Underspend £985,500 (or 4.4%)

This budget funds all of the costs of servicing the City Council's long term debt portfolio that has been undertaken to fund capital expenditure. It is also the budget that receives all of the income in respect of the investment of the City Council's surplus cash flows. As a consequence, it is potentially a very volatile budget particularly in the current economic climate and is extremely susceptible to both changes in interest rates as well as changes in the Council's total cash inflows and outflows.

The forecast underspend relates to:

The Housing Revenue Account share of council borrowing being higher than originally anticipated, improving interest rates and a reduced level of contingency to guard against interest rate fluctuations.

5.7 Other Miscellaneous – Underspend £279,600 (or 3.1%)

Other Miscellaneous Expenditure is forecast to underspend by £279,600 as a result of:

- MMD trading results not improving as quickly as originally expected (£578,300), although the overall financial position relating to MMD activities continues to exceed the breakeven position.
- Savings arising from the re-negotiation of strategic contracts not being as high as was originally expected or not occurring as early in 2014/15 as originally planned (£1,200,000)

These additional costs have been offset by a reduction in the amount required to be held as a contingency (£2,000,000) which is specifically held to guard against these and other risks. In addition, the risk of other costs for which a contingency was provided has either receded or is expected to slip to 2015/16.

6 Other Minor Budget Variations – Forecast Outturn 2014/15

6.1 Environment and Community Safety – Underspend £49,900 (or 0.3%) (No variance after transfers to Portfolio Reserves)

The Portfolio is currently forecasting an underspend of £49,900, the reasons for which are set out below. In accordance with Council Policy, portfolio underspends are transferred to portfolio specific reserves and as a consequence no Portfolio variance is currently forecast.

A number of small underspends across the Portfolio offset by an overspend of £81,800 within Community Safety Strategy and Partnership as a result of increased staffing costs relating to the "Delivering Differently and "Shared Uniformed Services" projects has resulted in a net forecast underspend of £49,900 before transfers to Portfolio Reserves.

6.2 Housing – No Variance

6.3 Leader – Minor Overspend £12,100 (or 5.1%)

Minor overspend primarily as a result of lower than expected income from the letting out, for private functions, of the mayors banqueting suite.

6.4 Resources – Underspend £75,600 or (0.3%) (No variance after transfers to Portfolio Reserves)

Prior to the transfer of net underspending to the Resources Portfolio specific reserve the portfolio is forecasting an underspend of £75,600

The main reasons for the net underspend are that:

- Vacancies being held across the Portfolio amount to an underspend of £182,000, the Local Welfare Assistance scheme, which supports those in greatest need, is expected to underspend by £49,900 and Trading income of the Spinnaker Tower is also expected to be £50,000 greater than originally budgeted.
- Offsetting these underspends are Housing Benefit Rent Allowances and rebate payments (£117,000) the total value of which exceeds £100m, it should be noted that relatively small fluctuations in the factors affecting Housing Benefit entitlement can give rise to material variations.

6.5 Traffic & Transportation – Overspend £22,700 (or 0.1%)

The main causes of the forecast overspend are:

- As a result of the Highways PFI Contract renegotiations currently taking place, Highways Street Lighting (Electricity) is forecasting an overspend of £336,700 due to the delay in the installation of LED Street lighting enhancements approved by Council in November 2013, which are anticipated to result in significantly lower energy costs. This overspend will be funded through a release from the Councils Contingency.
- Other variances include increased cost of Travel Concessions (£49,300) as a result of increased passenger usage, higher staffing costs within Passenger Transport (£33,000) primarily due to the requirement for maternity cover and reduced cost of School Crossing Patrols (£55,000) as a result of the difficulties currently being experienced to recruit crossing patrol staff.

6.6 Licensing Committee – Minor Underspend £10,900 (or 7.6%) (No variance after transfers to Committee Reserves)

The Licensing Committee is forecasting a minor underspend of £10,900. Any underspend at year-end will be transferred to specific reserves.

6.7 Governance and Audit Committee – Underspend £58,800 (No variance after transfers to Committee Reserves)

An underspend of £58,800 is currently being forecast by the Committee. As net underspends are transferred to portfolio reserves at year-end no variance is currently forecast.

The principle reason for the forecast underspend is higher income than budgeted of £89,400 within the Registrars Service due to increased income generated from new initiatives, higher demand for existing services and the introduction of a competitive pricing structure offset by higher May 2014 election costs (£30,600).

6.8 Levies – No Forecast Variance

6.9 Insurance – No Forecast Variance

7. Transfers From/To Portfolio Specific Reserves

In November 2013 Full Council approved the following changes to the Councils Budget Guidelines and Financial Rules:

- Each Portfolio to retain 100% of any year-end underspending and to be held in an earmarked reserve for the relevant Portfolio
- The Portfolio Holder be responsible for approving any releases from their reserve in consultation with the Head of Finance and Section 151 Officer
- That any retained underspend (held in an earmarked reserve) be used in the first instance to cover the following for the relevant portfolio:
 - i. Any overspendings at the year-end
 - ii. Any one-off Budget Pressures experienced by a Portfolio

- iii. Any on-going Budget Pressures experienced by a Portfolio whilst actions are formulated to permanently mitigate or manage the implications of such on-going budget pressures
 - iv. Any items of a contingent nature that would historically have been funded from the Council's corporate contingency provision
 - v. Spend to Save schemes, unless they are of a scale that is unaffordable by the earmarked reserve (albeit that the earmarked reserve may be used to make a contribution)
- Once there is confidence that the instances i) to v) above can be satisfied, the earmarked reserve may be used for any other development or initiative

The forecast balance of each Portfolio Specific Reserve that will be carried forward into 2015/16 is set out below:

Portfolio/Committee Reserve	Balance Brought Forward £	Approved Releases 2014/15 £	Forecast Under/ (Over) Spending £	Balance Carried Forward £
Children & Education	228,600	(228,600)		0
Culture, Leisure & Sport	115,600		(115,600)	0
Environment & Community Safety	1,177,400		(49,900)	1,127,500
Health & Social Care	2,194,600	(2,194,600)		0
Housing	136,800			136,800
Leader	0			0
PRED	375,500		221,000	596,500
Port	418,100		215,700	633,800
Resources	666,600	(52,100)	75,600	690,100
Licensing	33,700		10,900	44,600
Governance, Audit & Standards	145,000		58,800	203,800
Total	5,491,900	(2,475,300)	416,500	3,433,100

Note: Releases from Portfolio Reserves to fund overspending cannot exceed the balance on the reserve

8. Relationships between Financial Performance and Service Performance

The Quarter 2 performance report will be considered by the Governance, Audit and Standards committee in January 2015. The report will set out the highlights, concerns and areas for improvement for all services.

It is worth noting that whilst many projects are proceeding well, and performance is being sustained or improved in a number of areas, services are also expressing concern around capacity and sustainability of services with reduced resources. In particular, there are areas where demand is increasing despite an accepted need to reduce demand (a particular area is around children's social care and safeguarding); and there are challenges in delivering on change projects already in the pipeline to reduce costs and particularly to deliver on income. Workforce capacity in some areas critical to longer term objectives is also strained.

9. Conclusion - Overall Finance & Performance Summary

- 9.1 The overall forecast outturn for the City Council in 2014/15 as at the end of September 2014 is forecast to be £176,531,500. This is an overall overspend of £1,501,500 against the Amended Budget and represents a variance of 0.9%.
- 9.2 The forecast takes account of all known variations at this stage, but only takes account of any remedial action to the extent that there is reasonable certainty that it will be achieved.
- 9.3 The overall financial position is deemed to be “RED” since the forecast outturn is higher than budget. Whilst, finance is not having a negative impact on the overall performance status of the Council’s activities, at this stage, the scale of some Portfolio overspends being reported at the Quarter 2 stage indicates that some services are experiencing some degree of financial stress.
- 9.4 In financial terms, the forecast overspend within the Children and Education and Health and Social Care Portfolios represent the greatest concerns in terms of the impact that they have on the overall City Council budget for 2014/15. Consequently, it is recommended that the Council Leader works with the relevant portfolio holder to consider measures to significantly reduce or eliminate the adverse budget position presently being forecast by these Portfolios, and any necessary decisions presented to a future meeting of the relevant portfolio.
- 9.5 Where a Portfolio is presently forecasting a net overspend in accordance with current Council policy, any overspending in 2014/15 which cannot be met by transfer from the Portfolio Specific Reserve will be deducted from cash limits in 2015/16 and therefore the appropriate Heads of Service in consultation with Portfolio Holders should prepare an action plan outlining how their 2014/15 forecast outturn or 2015/16 budget might be reduced to alleviate the adverse variances currently being forecast.
- 9.6 Based on the Budget (as adjusted) of £175,030,000 the Council will remain within its minimum level of General Reserves for 2014/15 of £6.0m as illustrated below:

	<u>£m</u>
General Reserves brought forward @ 1/4/2014	23.426
<u>Less:</u>	
Forecast Overspend 2014/15	(1.501)
<u>Add:</u>	
Planned Contribution to General Reserves 2014/15	3.283
Forecast General Reserves carried forward into 2015/16	25.208

Levels of General Reserves over the medium term are assumed to remain within the Council approved minimum sum of £6.0m in 2014/15 and future years since any ongoing budget pressures / savings will be reflected in future years' savings targets.

- 9.7 Financial resources are not seen as a primary barrier during the current year to either performance achievement or performance improvement. Although there are currently

no specific requests for additional resourcing within this report to ensure that targets are achieved or objectives met, in the future, resources are more likely to pose a risk to future delivery and this ought to be considered in the context of all other current and emerging budget pressures and evaluated in context with each other.

10. City Solicitor’s Comments

9.1 The City Solicitor is satisfied that it is within the Council’s powers to approve the recommendations as set out.

11. Equalities Impact Assessment

10.1 This report does not require an Equalities Impact Assessment as there are no proposed changes to PCC’s services, policies, or procedures included within the recommendations.

.....

Chris Ward

Head of Finance & S151 Officer

Background List of Documents –

Section 100D of the Local Government Act 1972

The following documents disclose facts or matters which have been relied upon to a material extent by the author in preparing this report –

Title of Document	Location
Council Tax Setting 2014/15 to 2017/18 & Medium Term Budget Forecast 2014/15 to 2017/18	Office of Deputy Head of Finance & Section 151 Officer
Electronic Budget Monitoring Files	Financial Services Local Area Network

The recommendations set out above were:

Approved / Approved as amended / Deferred / Rejected by the Cabinet on 4th December, 2014

Signed:

Approved / Approved as amended / Deferred / Rejected by the City Council on 20th
January, 2015

Signed:

**FINANCIAL & SERVICE
PERFORMANCE**

**QUARTER 2
2014/15**

INFORMATION PACK

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15	
PORTFOLIO	City Council General Fund
BUDGET	Total General Fund Expenditure
TOTAL CASH LIMIT	175,030,000
CHIEF OFFICER	All Budget Holders
MONTH ENDED	September 2014

ITEM No.	BUDGET HEADING	BUDGET PROFILE 2014/15				BUDGET FORECAST 2014/15			
		Budget Profile To End September 2014		Actual To End September 2014		Forecast Year End Outturn		Variance vs. Total Budget	
		£	£	£	%	£	£	£	%
1	Children & Education	68,411,065	49,336,193	(19,074,872)	(27.9%)	31,707,300	34,671,787	2,964,487	9.3%
2	Culture, Leisure & Sport	4,281,115	4,381,669	100,554	2.3%	8,344,200	8,571,977	227,777	2.7%
3	Environment & Community Safety	7,734,935	8,086,759	351,825	4.5%	16,125,500	16,205,448	79,948	0.5%
4	Health & Social Care	24,178,980	24,771,934	592,954	2.5%	48,357,900	48,854,897	496,997	1.0%
5	Housing	853,600	974,114	120,514	14.1%	1,855,700	1,855,700	0	0.0%
6	Leader	108,745	119,922	11,177	10.3%	235,300	247,400	12,100	5.1%
7	PRED	(116,422)	(757,713)	(641,291)	(550.8%)	(626,900)	(750,900)	(124,000)	(19.8%)
8	Port	(2,378,083)	(1,851,652)	526,431	22.1%	(4,003,600)	(5,011,320)	(1,007,720)	(25.2%)
9	Resources	12,273,143	10,601,790	(1,671,353)	(13.6%)	22,548,300	22,881,300	333,000	1.5%
10	Traffic & Transportation	5,967,746	6,035,571	67,825	1.1%	16,967,100	17,326,508	359,408	2.1%
11	Licensing Committee	(71,550)	(79,262)	(7,712)	(10.8%)	(143,100)	(153,954)	(10,854)	(7.6%)
12	Governance, Audit & Standards Com	263,317	56,634	(206,683)	(78.5%)	416,200	357,400	(58,800)	(14.1%)
13	Levies	360,050	78,042	(282,008)	(78.3%)	821,000	821,000	0	0.0%
14	Insurance	1,714,500	1,714,500	0	0.0%	1,230,100	1,230,100	0	0.0%
15	Asset Management Revenue Account	4,264,388	3,169,261	(1,095,127)	(25.7%)	22,476,100	21,490,600	(985,500)	(4.4%)
16	Other Miscellaneous	935,451	1,432,451	497,000	53.1%	8,718,900	8,439,300	(279,600)	(3.2%)
TOTAL		128,780,980	108,070,213	(20,710,766)	(16.1%)	175,030,000	177,037,243	2,007,243	1.1%
		Total Value of Remedial Action (from Analysis Below)				(922,275)			
Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)		175,030,000		176,114,968		1,084,968		0.6%	
		Total Forecast Transfers To Portfolio Specific Reserves				416,500			
Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)		175,030,000		176,531,468		1,501,468		0.9%	

Note All figures included above exclude Capital Charges

Income/underspends is shown in brackets and expenditure/overspends without brackets

VALUE OF REMEDIAL ACTIONS & TRANSFERS (FROM)/TO Portfolio Specific Reserves

Item No.	Reason for Variation	Value of Remedial Action	Forecast Portfolio Transfers
1	Children & Education	(50,000)	0
2	Culture, Leisure & Sport	0	(115,600)
3	Environment & Community Safety	(30,000)	(49,900)
4	Health & Social Care	0	0
5	Housing	0	0
6	Leader	0	0
7	PRED	(97,000)	221,000
8	Port	0	215,700
9	Resources	(408,600)	75,600
10	Traffic & Transportation	(336,675)	0
11	Licensing Committee	0	10,900
12	Governance, Audit & Standards Com	0	58,800
13	Levies	0	0
14	Insurance	0	0
15	Asset Management Revenue Account	0	0
16	Other Miscellaneous	0	0
Total Value of Remedial Action		(922,275)	416,500

Note Remedial Action resulting in savings should be shown in brackets

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO Children and Education
BUDGET 7,444,100 Education
 24,263,200 Children's Social Care & Safeguarding

TOTAL CASH LIMIT 31,707,300

CHIEF OFFICER Julian Wooster

MONTH ENDED September 2014

Risk indicator	
Low	L
Medium	M
High	H

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ITEM No.	BUDGET HEADING
1	ISB Nursery
2	ISB Primary
3	ISB Secondary
4	ISB Special
5	DSG
6	Strategic Commissioning
7	Early Support
8	Education Improvement
9	Child Support Services
10	Joint Priorities
11	Family Support Service
12	Fieldwork Services
13	Looked After Children
14	Services Commissioned And Provided
15	Safeguarding Management And Support
16	Youth Support (IYSS)
TOTAL	

BUDGET PROFILE 2014/15				
Budget Profile To End	Actual To End	Variance vs. Profile To		
September 2014	September 2014	September 2014		
£	£	£	%	
7,559,900	5,845,133	(1,714,767)	(22.7%)	
49,743,711	48,723,760	(1,019,951)	(2.1%)	
28,105,492	26,156,910	(1,948,582)	(6.9%)	
3,384,000	3,180,000	(204,000)	(6.0%)	
(35,351,674)	(48,339,665)	(12,987,991)	(36.7%)	
451,922	391,295	(60,627)	(13.4%)	
1,406,262	1,071,602	(334,660)	(23.8%)	
181,000	(882,549)	(1,063,549)	(587.6%)	
1,428,960	1,220,348	(208,612)	(14.6%)	
(110,110)	(466,073)	(355,963)	(323.3%)	
681,302	761,167	79,865	11.7%	
2,989,792	3,647,912	658,120	22.0%	
5,748,156	6,366,811	618,655	10.8%	
463,262	262,494	(200,768)	(43.3%)	
524,284	737,709	213,425	40.7%	
1,204,806	659,339	(545,467)	(45.3%)	
TOTAL				
68,411,065	49,336,193	(19,074,872)	(27.9%)	

BUDGET FORECAST 2014/15					
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			RISK INDICATOR
£	£	£	%		
7,559,900	7,809,900	250,000	3.3%	L	
49,743,711	49,743,711	0	0.0%	L	
28,105,492	28,105,492	0	0.0%	L	
3,384,000	3,384,000	0	0.0%	L	
(88,793,103)	(89,043,103)	(250,000)	(0.3%)	L	
962,300	1,075,803	113,503	11.8%	L	
2,813,500	2,712,900	(100,600)	(3.6%)	M	
1,068,652	1,101,100	32,448	3.0%	H	
3,460,448	3,540,484	80,036	2.3%	M	
531,800	531,800	0	0.0%	M	
1,317,900	1,524,000	206,100	15.6%	M	
5,835,800	6,864,700	1,028,900	17.6%	M	
11,246,200	12,597,100	1,350,900	12.0%	H	
926,000	1,038,100	112,100	12.1%	M	
1,473,500	1,785,800	312,300	21.2%	M	
2,071,200	1,900,000	(171,200)	(8.3%)	M	
TOTAL					
31,707,300	34,671,787	2,964,487	9.3%		

Total Value of Remedial Action (from Analysis Below) (50,000)

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves) 31,707,300 34,621,787 2,914,487 9.2%

Total Forecast Transfers From Portfolio Specific Reserves 0

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves) 31,707,300 34,621,787 2,914,487 9.2%

Note All figures included above exclude Capital Charges, Levies and Insurances
Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
1	The overspend here is due to the continued growth in private, voluntary and independent nursery places for 3 & 4 Year olds being funded in the City. The EFA funding is lagged and therefore is creating a pressure in year.	250,000
5	Whilst the Authority is seeing growth in the numbers of 2 year olds accessing early education an underspend is expected in 2014 - 2015 due to the profile of the take up of nursery places	(250,000)
6	The service have agreed to contribute to the cost of the new posts in the Intergrated Commissioning Unit. The full cost of temporary cover for posts within the services are also contributing to the variance	113,503
7	The under spend here is due to the service finding further efficiencies within their operations in anticipation of of future savings requirements.	(100,600)
8	The overspend is due to the cost the team supporting the virtual school head teacher.	32,448
9	The Home to school and college transport budget will be overspent this year due to the numbers of children being supported. The effect of the of the new transport policies implemented in September 2014 have started to reduce the overspend compared to the first quarter estimate.	80,036
11	The overspend is due to the need to employ agency staff in senior positions whilst having a full establishment of staff in other areas means that the service is finding it difficult to meet any vacancy savings along with the impact of the regrading of posts.	206,100
12	The overspending is primarily related to staffing levels. These remain high thus not achieving the vacancy savings levels built into the budget nor offsetting the loss of Social Work Matters funding this year together with the financial impact of the recent regrading of social work staff.	1,028,900
13	Whilst placements with Independent Foster Agencies are reducing it is at a slower pace than anticipated in the budget. Generally numbers are still above budgeted levels and due to complexity of needs, at higher cost than provided for in the budget.	1,350,900
14	Reduced expectation of parental contributions coupled with unanticipated increased contract costs	112,100
15	Need for additional Independent Reviewing Officer posts and agency coverage, alongside contribution towards the new Integrated Commissioning posts.	312,300
16	the underspend has arisen as a result of the secondment and delayed backfill of Commissioning manager. Underspend on Targeted Youth Services due to vacancies and maternity leave.	(171,200)
TOTAL PROJECTED VARIANCE		2,964,487

Remedial Action	Value of Remedial
Reduced reliance on agency payments	(50,000)
TOTAL VALUE OF REMEDIAL ACTION	(50,000)

Note Remedial Action resulting in savings is shown in brackets

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO Culture, Leisure & Sport

BUDGET 4,859,300 City Development & Cultural Services
3,484,900 Transport & Street Management

TOTAL CASH LIMIT 8,344,200

CHIEF OFFICER Kathy Wadsworth

MONTH ENDED September 2014

Risk indicator	
Low	L
Medium	M
High	H

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ITEM No.	BUDGET HEADING
1	Parks, Gardens & Open Spaces
2	Seafront Management
3	Golf Courses
4	Pyramids
5	Mountbatten & Gymnastic Centres
6	Other Sports & Leisure Facilities inc (POC)
7	Sports Development
8	Departmental Establishment (Leisure)
9	Libraries
10	Museum Services
11	Cultural Partnerships (Previously Arts Service)
12	Community Centres
13	Events
TOTAL	

BUDGET PROFILE 2014/15				
Budget Profile To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014		
£	£	£	%	
1,477,686	1,180,214	(297,472)	(20.1%)	
74,840	21,089	(53,751)	(71.8%)	
(197,110)	(173,538)	23,572	12.0%	
95,750	705,640	609,890	637.0%	
141,768	140,365	(1,403)	(1.0%)	
154,244	5,245	(148,999)	(96.6%)	
115,443	117,088	1,645	1.4%	
230,620	185,797	(44,823)	(19.4%)	
1,151,194	1,109,156	(42,038)	(3.7%)	
420,990	372,434	(48,556)	(11.5%)	
190,880	234,655	43,775	22.9%	
221,380	144,149	(77,231)	(34.9%)	
203,430	339,375	135,945	66.8%	
4,281,115	4,381,669	100,554	2.3%	

BUDGET FORECAST 2014/15					RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			
£	£	£	%		
2,469,190	2,409,790	(59,400)	(2.4%)	H	
201,328	181,328	(20,000)	(9.9%)	L	
(191,499)	(183,022)	8,477	4.4%	M	
506,000	987,000	481,000	95.1%	H	
283,535	286,035	2,500	0.9%	M	
273,530	271,030	(2,500)	(0.9%)	M	
220,579	236,279	15,700	7.1%	L	
490,312	300,312	(190,000)	(38.8%)	L	
2,153,350	2,153,350	0	0.0%	M	
820,675	820,675	0	0.0%	M	
381,175	381,175	0	0.0%	L	
390,457	357,457	(33,000)	(8.5%)	L	
345,568	370,568	25,000	7.2%	L	
8,344,200	8,571,977	227,777	2.7%		

Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)

8,344,200 8,571,977 227,777 2.7%

Total Forecast Transfers From Portfolio Specific Reserves

115,600

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

8,459,800 8,571,977 112,177 1.3%

Note All figures included above exclude Capital Charges, Levies and Insurances
Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
1	Reductions in expenditure for general maintenance and upkeep of parks in a saving of £110,000. However, this is partly offset by building repairs at Portsmouth Rugby Club (£24,600) and the demolition of an unsafe building on Burrfields Road which is expected to cost £25,000.	(59,400)
2	It was originally expected that the Seafront Service would contribute £50,000 towards the D Day 70 commemorations. However, higher than expected levels of sponsorship and other external income has resulted in a contribution of only £20,000 being required.	(20,000)
3	Golf income is forecast to be slightly below budget due to reduced demand.	8,477
4	Essential repair works were carried out at The Pyramids, following extensive storm damage. In addition, works planned for future years have been brought forward to take advantage of the lower cost of combining them with the repairs while the facility was closed.	481,000
7	Various options for the future of the Interaction Service are presently being explored and savings previously approved have not been achieved. The overspend of £18,000 is being partially offset by a small underspend on the leisure card budget of £2,300	15,700
8	Employee costs have been charged to the City Development budget in PRED to reflect both the 50% Head of Service responsibility for this service and business development work carried out by the Culture team covering staff vacancies. One member of staff is now being funded through the City Deal project which has contributed £80,000 to the overall underspend.	(190,000)
12	It is expected that income will be generated from services provided by staff in addition Southsea Community Centre has now closed and a half year saving in rent of £13,000 will also arise.	(33,000)
13	There is pressure to deliver the programmed events within the budget available. Provision has been made to fund this shortfall from underspending in other service areas.	25,000
TOTAL PROJECTED VARIANCE		227,777

Remedial Action	Value of Remedial
TOTAL VALUE OF REMEDIAL ACTION	0

Note Remedial Action resulting in savings is shown in brackets

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO Environment & Community Safety

BUDGET

951,900	Corporate Assets, Business & Standards
119,400	City Development & Cultural Services
12,848,100	Transport and Street Management
2,206,100	Community Safety

TOTAL CASH LIMIT 16,125,500

CHIEF OFFICER Kathy Wadsworth

Risk indicator	
Low	L
Medium	M
High	H

MONTH ENDED September 2014

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ITEM No.	BUDGET HEADING
1	Environmental Protection
2	Environment Admin & Management
3	Community Safety Administration & Management
4	Environmental Health - Commercial Services
5	Port Health
6	Trading Standards
7	Welfare Burials
8	Refuse Collection
9	Waste Disposal
10	Waste Recycling
11	Public Conveniences
12	Street Cleansing
13	Clean City
14	Built Environment
15	Control Of Dogs
16	Projects & Procurement Management
17	Sea Defences And Drainage
18	Coastal Partnership
19	LATS
20	Cemeteries
21	Contaminated Land
22	Carbon Allowances
23	Carbon Management Team
24	Motiv8
25	Hidden Violence And Abuse
26	Community Safety Strategy And Partnership
27	CCTV
28	Community Wardens
29	Anti Social Behaviour Unit
30	Substance Misuse (including Alcohol)
31	Civil Contingencies (Emergency Planning)
TOTAL	

BUDGET PROFILE 2014/15				
Budget Profile To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014		
		£	%	
205,862	217,232	11,370	5.5%	
5,496	8,913	3,417	62.2%	
7,086	6,848	(238)	(3.4%)	
128,790	126,496	(2,294)	(1.8%)	
(11,911)	(18,541)	(6,630)	(55.7%)	
149,470	156,212	6,742	4.5%	
6,048	5,010	(1,038)	(17.2%)	
1,755,872	1,680,871	(75,001)	(4.3%)	
2,128,935	2,116,899	(12,036)	(0.6%)	
68,968	71,907	2,939	4.3%	
204,657	183,426	(21,231)	(10.4%)	
1,482,084	1,482,084	0	0.0%	
1,998	428	(1,570)	(78.6%)	
40,798	40,316	(482)	(1.2%)	
40,321	25,273	(15,048)	(37.3%)	
51,072	35,969	(15,103)	(29.6%)	
126,919	114,754	(12,165)	(9.6%)	
141,295	143,722	2,427	1.7%	
		0	-	
(19,035)	(47,115)	(28,080)	(147.5%)	
59,740	39,375	(20,365)	(34.1%)	
0	260,224	260,224	-	
57,404	54,865	(2,539)	(4.4%)	
40,900	143	(40,757)	(99.7%)	
220,594	162,573	(58,021)	(26.3%)	
85,404	165,546	80,142	93.8%	
112,829	230,877	118,049	104.6%	
455,557	454,190	(1,367)	(0.3%)	
93,449	96,958	3,510	3.8%	
0	159,451	159,451	-	
94,335	111,853	17,519	18.6%	
TOTAL	7,734,935	8,086,759	351,825	4.5%

Total Value of Remedial Action (from Analysis Below)

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)
Total Forecast Transfers From Portfolio Specific Reserves
Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

BUDGET FORECAST 2014/15				
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		RISK INDICATOR
		£	%	
340,146	340,146	0	0.0%	L
34,031	34,031	0	0.0%	L
14,182	14,182	0	0.0%	L
292,819	292,819	0	0.0%	M
(23,822)	(23,822)	0	0.0%	M
277,320	307,320	30,000	10.8%	M
17,175	17,175	0	0.0%	L
3,676,430	3,641,145	(35,285)	(1.0%)	H
4,679,651	4,723,222	43,571	0.9%	H
137,917	137,917	0	0.0%	L
368,318	353,097	(15,221)	(4.1%)	L
2,964,167	2,964,167	0	0.0%	L
4,000	4,000	0	0.0%	L
81,581	81,581	0	0.0%	L
90,084	90,084	(0)	(0.0%)	M
102,129	85,907	(16,222)	(15.9%)	M
272,643	278,954	6,311	2.3%	M
162,245	162,245	0	0.0%	L
		0	-	H
3,812	3,812	0	0.0%	L
119,400	104,400	(15,000)	(12.6%)	L
190,000	190,000	0	0.0%	L
115,108	115,108	0	0.0%	L
81,800	81,800	0	0.0%	L
441,187	436,139	(5,048)	(1.1%)	L
170,808	252,581	81,773	47.9%	H
225,690	229,306	3,616	1.6%	L
911,113	907,492	(3,621)	(0.4%)	L
186,897	187,052	155	0.1%	L
0	0	0	-	L
188,669	193,588	4,919	2.6%	L
TOTAL	16,125,500	16,205,448	79,948	0.5%

(30,000)

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)	16,125,500	16,175,448	49,948	0.3%
Total Forecast Transfers From Portfolio Specific Reserves		49,900		
Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)	16,175,400	16,175,448	48	0.0%

Note All figures included above exclude Capital Charges, Levies and Insurances
Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
6	The Rogue Traders project is continuing in line with previous approvals. The project is partly funded by a transfer from the Environment & Community Safety Portfolio Reserve.	30,000
8	As part of the monthly monitoring of the Waste Collection Contract, it expected that actual costs will be below the maximum charge permitted under the contract. This saving is offset by a fall in the price per tonne paid for recycled glass.	(35,285)
9	Waste disposal costs are currently forecast to be £19,600 above budget, primarily due to large volumes of green waste and known upcoming increases in cost for the disposal of wood. In addition, income from the sale of waste is forecast to be £24,000 lower than budgeted due to lower volume of Dry Mixed Recyclables than expected.	43,571
11	Income at Clarence Pier convenience is above budget and is forecast to be £11,000 favourable over the full year. Water usage has been less than budget so far.	(15,221)
16	Income generated by the Projects & Procurement team has been higher than budgeted due to more work of a chargeable nature being undertaken.	(16,222)
17	A Drainage Engineer post is presently vacant. However, this saving is offset by income this post was expected to generate.	6,311
21	The projected underspend is as a result of staff vacancies in the service.	(25,000)
27	Community Safety Strategy and Partnership - this projected overspend relates to increased staff costs regarding the 'Delivering Differently' and 'Shared Uniformed Services' projects. If the release of Portfolio Reserve funding is approved by Members then the majority of this overspend will be mitigated.	81,773
	Other minor variances	10,020
TOTAL PROJECTED VARIANCE		79,948

Remedial Action	Value of Remedial Action
A drawdown has been approved from the Portfolio Reserve.	(30,000)
TOTAL VALUE OF REMEDIAL ACTION	(30,000)

Note Remedial Action resulting in savings is shown in brackets

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO	Health & Social Care
BUDGET	48,357,900
TOTAL CASH LIMIT	48,357,900
CHIEF OFFICER	Julian Wooster
MONTH ENDED	September 2014

Risk indicator	
Low	L
Medium	M
High	H

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ITEM No.	BUDGET HEADING
1	Physical Support
2	Sensory Support
3	Memory & Cognition
4	Learning Disability Support
5	Mental Health Support
6	Social Support: Substance Misuse Support
7	Asylum Seeker Support
8	Support for Carer - Direct Payments
9	Social Support: Other Support for Carer
10	Assistive Equipment & Technology
11	Social Care Activities
12	Information & Early intervention
13	Commissioning and Service Delivery
14	Supporting People - Housing
18	Sexual Health Mandatory - services
19	Sexual Health Non Mandatory - services
20	Smoking
21	Children 5-19 Programme
22	Health Checks
23	Obesity
24	Substance Misuse
25	Public Health Advice
26	Miscellaneous Public Health Services
27	European Integration Fund
28	Big Lottery
29	Chances 4 change
30	Cities of Service
TOTAL	

BUDGET PROFILE 2014/15				
Budget Profile To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014		
		£	%	
5,726,350	7,044,453	1,318,103	23.0%	
0	0	0	-	
1,849,110	1,715,029	(134,081)	(7.3%)	
8,551,510	7,852,304	(699,206)	(8.2%)	
1,111,360	1,276,299	164,939	14.8%	
69,350	(375,259)	(444,609)	(641.1%)	
0	0	0	-	
0	0	0	-	
38,550	85,804	47,254	122.6%	
381,070	805,124	424,054	111.3%	
3,194,820	3,140,537	(54,283)	(1.7%)	
18,500	66,674	48,174	260.4%	
747,530	2,180,850	1,433,320	191.7%	
2,490,820	2,441,669	(49,151)	(2.0%)	
1,609,860	1,523,118	(86,742)	(5.4%)	
127,350	135,785	8,435	6.6%	
610,910	470,420	(140,490)	(23.0%)	
354,320	245,730	(108,590)	(30.6%)	
205,770	157,374	(48,396)	(23.5%)	
225,840	167,485	(58,355)	(25.8%)	
2,425,760	1,873,219	(552,541)	(22.8%)	
83,790	20,193	(63,597)	(75.9%)	
(5,643,590)	(6,139,720)	(496,130)	(8.8%)	
0	72,415	72,415	-	
0	68,440	68,440	-	
0	11,025	11,025	-	
0	(67,034)	(67,034)	-	
TOTAL	24,178,980	24,771,934	592,954	2.5%

BUDGET FORECAST 2014/15				
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		RISK INDICATOR
		£	%	
11,452,708	11,526,369	73,661	0.6%	L
0	0	0	0.0%	L
3,698,211	3,681,983	(16,228)	(0.4%)	L
17,103,024	17,113,156	10,132	0.1%	L
2,222,726	2,278,821	56,095	2.5%	M
138,700	138,700	0	0.0%	L
0	0	0	0.0%	L
0	0	0	0.0%	L
77,100	74,700	(2,400)	(3.1%)	M
762,134	906,897	144,763	19.0%	H
6,389,634	6,637,858	248,224	3.9%	M
37,000	37,000	0	0.0%	L
1,495,064	1,541,364	46,300	3.1%	M
4,981,642	4,918,092	(63,550)	(1.3%)	L
3,219,718	3,203,360	(16,358)	(0.5%)	L
254,691	254,925	234	0.1%	L
1,221,812	1,136,694	(85,118)	(7.0%)	H
708,631	690,511	(18,120)	(2.6%)	M
411,538	368,802	(42,736)	(10.4%)	H
451,684	376,046	(75,638)	(16.7%)	H
4,851,471	4,740,854	(110,617)	(2.3%)	M
167,587	156,452	(11,135)	(6.6%)	H
(11,287,175)	(10,927,687)	359,488	(3.2%)	M
0	0	0	0.0%	L
0	0	0	0.0%	L
0	0	0	0.0%	L
TOTAL	48,357,900	48,854,897	496,997	1.0%

Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)

48,357,900 48,854,897 496,997 1.0%

Total Forecast Transfers From Portfolio Specific Reserves

0

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

48,357,900 48,854,897 496,997 1.0%

Note All figures included above exclude Capital Charges, Levies and Insurances
Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
1	Physical Support - increased requirement for domiciliary care packages and residential care for both older people with a physical support need and clients with a physical disability. This has been partially offset by a decrease in the volume of nursing care packages.	73,700
10	Assistive Equipment & Technology - increased spend due to lower than expected re-use of equipment through the Community Equipment Store.	144,800
11	Social Care Activities - Deprivation of Liberties (DOLS) - Adult Social Care are currently projecting an overspend of £310,522 for this area of the budget due to a recent change in legislation. This has placed the responsibility on local authorities to carry out these DOLS assessments which have rapidly increased from a few per month to approximately 25 per week.	248,200
	Other Miscellaneous Comprises a number of very small variances on a range of services.	30,297
TOTAL PROJECTED VARIANCE		496,997

Remedial Action	Value of Remedial Action
In Quarter 1 Adult Social Care released £2.2m from the Portfolio Reserve to meet 2014/15 expenditure. This has had the effect of reducing the projected overspend to £497,000 as at the end of quarter 2.	0
TOTAL VALUE OF REMEDIAL ACTION	0

Note Remedial Action resulting in savings should be shown as minus figures

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO Leader
 BUDGET 235,300

TOTAL CASH LIMIT 235,300

CHIEF OFFICER

MONTH ENDED September 2014

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Portsmouth Civic Award
2	Civic Pride
3	Lord Mayor
4	Lord Mayor's Events
5	Civic Events
TOTAL	

BUDGET PROFILE 2014/15				
Budget Profile To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014		
£	£	£	%	
627	70	(557)	-88.8%	
0	6,591	6,591	-	
51,962	54,918	2,956	5.7%	
(6,244)	6,071	12,315	197.2%	
62,400	52,272	(10,128)	-16.2%	
108,745	119,922	11,177	10.3%	

BUDGET FORECAST 2014/15					
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			RISK INDICATOR
£	£	£	%		
1,000	1,000	0	0.0%		
25,000	25,000	0	0.0%		L
102,100	105,800	3,700	3.6%		L
(5,900)	2,500	8,400	142.4%		L
113,100	113,100	0	0.0%		L
235,300	247,400	12,100	5.1%		

Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)

235,300 247,400 12,100 5.1%

Total Forecast Transfers From Portfolio Specific Reserves

0

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

235,300 247,400 12,100 5.1%

Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
4	Income from the Guildhall Trust for the use of the Lord Mayors Banqueting room continues to be less than had been expected. A recent change to the basis of the charges is expected to improve the position going forward. The service is also in the process of having the venue licensed so it can be used as a wedding venue and this should also increase potential for income generation in the future.	8,400
	Other minor variations over the remaining budget headings	3,700
TOTAL PROJECTED VARIANCE		12,100

Remedial Action	Value of Remedial Action
TOTAL VALUE OF REMEDIAL ACTION	0

Note Remedial Action resulting in savings is shown in brackets

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO Planning Regeneration & Economic Development (Excluding Commercial Ferry Port)

BUDGET

	1,070,400	City Development & Cultural Services
	(4,198,800)	Corporate Assets, Business & Standards
	2,501,500	Housing & Property Services

TOTAL CASH LIMIT (626,900)

CHIEF OFFICER Kathy Wadsworth
Michael Lawther

MONTH ENDED September 2014

Risk indicator	
Low	L
Medium	M
High	H

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ITEM No.	BUDGET HEADING
1	Planning Management & Administration
2	Planning Development Control
3	Planning Policy
4	Building Regulations & Control
5	Economic Regeneration and Service Plan
6	Tourism
7	Economic Development, Business and Standards
8	Enterprise Centres
9	PCMI
10	Community Learning
11	Administrative Buildings
12	Guildhall
13	Property Portfolio
14	City Centre North Development

BUDGET PROFILE 2014/15				
Budget Profile To End	Actual To End	Variance vs. Profile To		
		September 2014	September 2014	September 2014
	£	£	£	%
	35,520	32,568	(2,952)	(8.3%)
	(3,897)	(261,387)	(257,490)	(6607.4%)
	184,357	136,485	(47,872)	(26.0%)
	(11,580)	(52,629)	(41,049)	(354.5%)
	168,480	74,807	(93,673)	(55.6%)
	192,962	206,727	13,765	7.1%
			0	-
	(14,800)	(233,200)	(218,400)	(1475.7%)
	39,640	157,600	117,960	297.6%
	(6,500)	(62,678)	(56,178)	(864.3%)
	1,299,924	985,973	(313,951)	(24.2%)
	250,642	297,462	46,820	18.7%
	(2,251,170)	(2,039,441)	211,729	9.4%
			0	-

BUDGET FORECAST 2014/15					
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		RISK INDICATOR	
		£	%		
	£	£	%		
	70,955	70,955	0	0.0%	M
	(8,815)	(214,815)	(206,000)	(2336.9%)	H
	367,892	367,892	0	0.0%	M
	(23,167)	(38,167)	(15,000)	(64.7%)	H
	371,869	371,869	0	0.0%	L
	291,666	291,666	0	0.0%	L
	247,564	247,564	0	0.0%	L
	(281,657)	(281,657)	0	0.0%	L
	43,733	140,733	97,000	221.8%	L
	0	0	0	0	M
	2,000,220	2,000,220	0	0.0%	M
	501,280	501,280	0	0.0%	L
	(4,208,440)	(4,208,440)	0	0.0%	H
					-

TOTAL (116,422) (757,713) (641,291) (550.8%)

(626,900) (750,900) (124,000) (19.8%)

(97,000)

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)

(626,900) (847,900) (221,000) (35.3%)

Total Forecast Transfers To Portfolio Specific Reserves

(221,000)

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

(847,900) (847,900) 0 0.0%

Note All figures included above exclude Capital Charges, Levies and Insurances
Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
2	Planning income is forecast to be higher than originally budgeted (£113,000) and the use of agency staff to meet increases planning work is being minimised (£93,000)	(206,000)
4	The service is holding vacancies where possible in order to prepare for saving requirements in future years which is being offset by reduced levels of income	(15,000)
9	PCMI Manufacturing have challenging income budgets for 2014/15, for both externally generated sales, and income internal to PCC. These targets reflect a saving in the budget for 2014/15 and an increase in costs. The budget is currently forecast to overspend by some £97,000 at year end and the action being undertaken to mitigate this includes developing the business to generate further new customers and additional sales as well as a review of pricing and costs.	97,000
TOTAL PROJECTED VARIANCE		(124,000)

Note Remedial Action resulting in savings is shown in brackets

Remedial Action	Value of Remedial Action
This will be met from within the PCMI service.	(97,000)
TOTAL VALUE OF REMEDIAL ACTION	(97,000)

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO Planning Regeneration & Economic Development (Commercial Ferry Port)

BUDGET (4,003,600)

TOTAL CASH LIMIT (4,003,600)

CHIEF OFFICER Martin Putman

MONTH ENDED September 2014

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.		BUDGET PROFILE 2014/15				BUDGET PROFILE 2014/15				RISK INDICATOR
		Budget Profile To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014		Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		
		£	£	£	%	£	£	£	%	
1	Income	(7,385,251)	(7,525,988)	(140,737)	(1.9%)	(13,240,200)	(14,469,400)	(1,229,200)	(9.3%)	H
2	Operational Costs	4,258,070	4,987,448	729,378	17.1%	7,668,450	7,909,180	240,730	3.1%	M
3	Management and General Expenses	749,098	686,888	(62,210)	(8.3%)	1,568,150	1,548,900	(19,250)	(1.2%)	L
TOTAL CASH LIMIT		(2,378,083)	(1,851,652)	526,431	22.1%	(4,003,600)	(5,011,320)	(1,007,720)	(25.2%)	

Note All figures included above exclude Capital Charges, Levies and Insurances

Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)

(4,003,600) (5,011,320) (1,007,720) (25.2%)

Total Forecast Transfers To Portfolio Specific Reserves

(215,700)

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

(4,219,300) (5,011,320) (792,020) (18.8%)

Capital Charges & Other Corporate Costs	0	(47,720)	(40,437)	-	4,520,000	4,617,060	97,060	2.1%
Net (Profit) / Loss	(2,378,083)	(1,899,372)	485,994	20.4%	300,700	(394,260)	(694,960)	(231.1%)

Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
Income	Favourable variance resulting from increased unit due and ship services income for reasons including new services operating from the port.	(1,229,200)
Operational Costs	Adverse variance due to required dredging an increase in the use of berthing contractors because of additional services and cover for vacant officer posts, additional business rates due to changes in rateable values, offset in part by employee savings identified.	240,730
Management and General Expenses	Favourable variance due to IT and advertising savings identified.	(19,250)
TOTAL PROJECTED VARIANCE		(1,007,720)

Remedial Action	Value of Remedial Action
TOTAL VALUE OF REMEDIAL ACTION	0

Note Remedial Action resulting in savings is shown in brackets

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO	Resources
BUDGET	22,548,300
TOTAL CASH LIMIT	22,548,300
CHIEF OFFICER	Various
MONTH ENDED	September 2014

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Miscellaneous Expenses
2	HR, Legal and Performance
3	Transformation Workstream Investment
4	Customer & Community Services
5	Grants & Support to the Voluntary Sector
6	Financial Services
7	Information Services
8	AMS Design & Maintenance
9	Property Services
10	Landlords Repairs & Maintenance
11	Spinnaker Tower
12	MMD Crane Rental
13	Administration Expenses
15	Housing Benefit - Rent Allowances
16	Housing Benefit - Rent Rebates
17	Local Taxation
18	Local Welfare Assistance Scheme
19	Benefits Administration
20	Discretionary Non-Domestic Rate Relief
21	Land Charges
22	Democratic Representation & Management
23	Corporate Management

BUDGET PROFILE 2014/15				
Budget Profile To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014		
£	£	£	%	
44,124	125,920	81,796	185.4%	
1,727,623	1,364,912	(362,711)	(21.0%)	
0	214,478	214,478	-	
880,973	738,300	(142,673)	(16.2%)	
876,000	743,973	(132,027)	(15.1%)	
2,257,208	2,461,804	204,596	9.1%	
2,212,198	1,789,140	(423,058)	(19.1%)	
392,256	317,135	(75,121)	(19.2%)	
93,298	108,509	15,211	16.3%	
651,498	159,511	(491,987)	(75.5%)	
0	(70,586)	(70,586)	-	
0	(192,743)	(192,743)	-	
0	10	10	-	
(355,910)	(306,075)	49,836	14.0%	
(87,972)	(142,436)	(54,464)	(61.9%)	
1,052,526	995,166	(57,360)	(5.4%)	
451,700	324,713	(126,987)	(28.1%)	
1,042,590	761,548	(281,042)	(27.0%)	
0	(20,000)	(20,000)	-	
(27,468)	(47,585)	(20,117)	(73.2%)	
604,862	629,025	24,163	4.0%	
457,638	647,070	189,433	41.4%	

BUDGET PROFILE 2014/15					RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			
£	£	£	%		
231,200	228,300	(2,900)	(1.3%)	L	
3,064,600	3,036,000	(28,600)	(0.9%)	H	
0	343,600	343,600	-	M	
1,730,600	1,734,500	3,900	0.2%	L	
876,000	876,000	0	0.0%	L	
4,738,200	4,685,300	(52,900)	(1.1%)	M	
4,699,300	4,685,500	(13,800)	(0.3%)	M	
830,000	830,000	0	0.0%	M	
193,300	358,300	165,000	85.4%	H	
1,303,000	1,303,000	0	0.0%	M	
(250,000)	(300,000)	(50,000)	(20.0%)	M	
(385,400)	(385,400)	0	0.0%	M	
20,300	19,600	(700)	(3.4%)	L	
(637,000)	(436,200)	200,800	31.5%	H	
(199,200)	(282,600)	(83,400)	(41.9%)	H	
1,304,300	1,294,800	(9,500)	(0.7%)	L	
581,200	531,300	(49,900)	(8.6%)	M	
2,005,500	1,971,000	(34,500)	(1.7%)	H	
134,500	134,500	0	0.0%	L	
(82,900)	(101,000)	(18,100)	(21.8%)	M	
1,197,900	1,204,600	6,700	0.6%	L	
1,192,900	1,150,200	(42,700)	(3.6%)	M	

TOTAL	12,273,143	10,601,790	(1,738,672)	(14.2%)
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Total Value of Remedial Action (from Analysis Below)	(408,600)
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Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)	22,548,300	22,472,700	(75,600)	(0.3%)
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Total Forecast Transfers To Portfolio Specific Reserves	(75,600)
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Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)	22,472,700	22,472,700	0	0.0%
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Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
2	The HR, Legal and Performance Management budget is currently forecast to be underspent due to additional income and part year vacancies.	(28,600)
3	The initial investment for the Transformation Business cases was agreed by City Council on 11th October 2011. As expenditure is incurred, a release from the MTRS Reserve will be actioned to fund these costs at year end.	343,600
6	The service is holding vacancies where possible in order to prepare for saving requirements in future years.	(52,900)
7	The service are projecting an underspend due to vacant posts being held in preparation for future years savings.	(13,800)
9	The overspend is split into two elements. Of the £165,000, £100,000 was initially a recommended 2014/15 budget saving. This saving was based on the AMS Property Service creating Business Partners with other PCC Services' Property Departments, providing a more efficient service and creating a reduction in staff. However, following the splitting of AMS, this saving can no longer be achieved. The further overspend of £65,000 relates to the balance of the funding agreed for a 1 year project to review the property portfolio. This funding has spanned financial years and is currently held within the Resources Portfolio Reserve, and will be transferred into the budget in the next quarter.	165,000
11	The Tower continues to report an improvement in trading activity.	(50,000)
15 & 16	These variances represent the difference between housing benefit paid out to private and council house tenants and the government subsidy received for these purposes. The total value of benefits paid exceeds £100m and minor fluctuations in the factors affecting Housing Benefit can result in material variances.	117,400
17	Underspend due to holding of vacancies where possible in order to prepare for savings requirements in future years.	(9,500)
18	The Local Welfare Assistance scheme supports those in greatest need, mainly helping towards the funding of white goods & furniture for resettlement & a small proportion for emergencies and exceptional expenses. The forecast underspend is based on previous years experience of demand.	(49,900)
19	Underspend due to holding of vacancies where possible in order to prepare for savings requirements in future years.	(34,500)
21	Land Charges have experienced increased service demand as confidence in the local housing market continues to improve.	(18,100)
23	Represents an unfilled vacancy which will be offered as a saving in 2015/16 and a one-off saving arising from a secondment at a lower pay scale than the current post holder.	(42,700)
	Net of variances less than £5,000	7,000
	TOTAL PROJECTED VARIANCE	333,000

Remedial Action	Value of Remedial Action
A planned (and approved) release from the MTRS Reserve which will fully meet the costs of the Transformation Business Cases.	(343,600)
£65,000 transfer from Portfolio Reserve for the Review of the Property	(65,000)
TOTAL VALUE OF REMEDIAL ACTION	(408,600)

Note Remedial Action resulting in savings is shown in brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
7	The installation of LED lights was expected to lead to significant savings in Street Lighting electricity. However, this capital project is currently delayed due to negotiations with the PFI contractor.	336,675
9	At Quarter 1, the level of Concessionary fares reimbursements to bus operators was as expected. However, as a result of the extended good weather during Quarter 2, increased passenger usage has been notified by the bus operators and an increased level of reimbursement is expected.	49,271
10	Additional employment costs have been incurred on maternity cover for the Transport Planning Manager and additional support required for increased Development Control activity.	33,000
12	Difficulties in recruiting School Crossing Patrol staff continue to be experienced and a number of vacancies persist despite continued recruitment activity.	(55,000)
	Other Variances	(4,538)
TOTAL PROJECTED VARIANCE		359,408

Note Remedial Action resulting in savings is shown in brackets

Remedial Action	Value of Remedial Action
Release from Contingency	(336,675)
TOTAL VALUE OF REMEDIAL ACTION	(336,675)

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

COMMITTEE Licensing
 BUDGET (143,100)

TOTAL CASH LIMIT (143,100)

CHIEF OFFICER Michael Lawther

MONTH ENDED September 2014

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Licensing Committee

BUDGET PROFILE 2014/15			
Budget To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014	%
£ (71,550)	£ (79,262)	£ (7,712)	(10.8%)
TOTAL	(71,550)	(79,262)	(10.8%)

BUDGET FORECAST 2014/15				RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		
£ (143,100)	£ (153,954)	£ (10,854)	% (7.6%)	L
TOTAL	(143,100)	(153,954)	(10,854)	(7.6%)

Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)

(143,100) (153,954) (10,854) (7.6%)

Total Forecast Transfers To Portfolio Specific Reserves

(10,900)

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

(154,000) (153,954) 46 0.0%

Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
1	Slight over achievement of income relating to Scrap Metal Dealers	(10,000)
TOTAL PROJECTED VARIANCE		(10,000)

Remedial Action	Value of Remedial Action
Total Value of Remedial Action	0

Note Remedial Action resulting in savings is shown in brackets

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

COMMITTEE Governance, Audit and Standards Committee

BUDGET 416,200

TOTAL CASH LIMIT 416,200

CHIEF OFFICER Michael Lawther

MONTH ENDED September 2014

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Municipal Elections
2	Registration Of Electors
3	Registrar of Births, Deaths & Marriages

BUDGET PROFILE 2014/15				
Budget To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014		
£	£	£	%	
75,147	138,504	63,357	84.3%	
215,815	72,595	(143,220)	(66.4%)	
(27,645)	(154,465)	(126,820)	(458.7%)	

BUDGET FORECAST 2014/15					
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget			RISK INDICATOR
£	£	£	%		
144,300	174,900	30,600	21.2%		L
295,000	295,000	0	0.0%		M
(23,100)	(112,500)	(89,400)	(387.0%)		M

TOTAL 263,317 56,634 (206,683) (78.5%)

Total Value of Remedial Action (from Analysis Below)

416,200 357,400 (58,800) (14.1%)

0

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)

416,200 357,400 (58,800) (14.1%)

Total Forecast Transfers To Portfolio Specific Reserves

(58,800)

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

357,400 357,400 0 0.0%

Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
1	Staffing costs for the May 2014 election are higher than originally budgeted budget.	30,600
3	It is expected that the Registrars will underspend at the end of the financial year due to additional income for the chargeable services that it delivers. A conscious decision has been made to preserve these savings to support other pressures within the portfolio. Going forward this additional income will help the service achieve future increased income targets as a contribution to the City Council's budget savings strategy. A further saving has now arisen from qtr 1 as a Band 6 post has become vacant and will remain so for approximately 3 months before being replaced with a Band 4 post.	(89,400)
	Other minor variations over the remaining budget headings	0
TOTAL PROJECTED VARIANCE		(58,800)

Remedial Action	Value of Remedial Action
TOTAL VALUE OF REMEDIAL ACTION	0

Note Remedial Action resulting in savings is shown in brackets

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING SEPTEMBER 2014

MONTHLY BUDGET MONITORING STATEMENT - CASH LIMIT 2014/15

PORTFOLIO Other Expenditure
 BUDGET 8,718,900 Miscellaneous

TOTAL CASH LIMIT 8,718,900

CHIEF OFFICER Michael Lawther

MONTH ENDED September 2014

Risk indicator	
Low	L
Medium	M
High	H

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ITEM No.	BUDGET HEADING
1	Precepts
2	Portchester Crematorium
3	Compensatory Added Years & Contribution to Prior Years Pension Deficit
4	Contingency
5	Revenue Contributions to Capital
6	MMD Losses
7	Off Street Parking Reserve
8	Transfer to / (From) MTRS Reserve
9	Other Miscellaneous
10	Other Transfers to / (from) Reserves
TOTAL	

BUDGET PROFILE 2014/15				
Budget Profile To End September 2014	Actual To End September 2014	Variance vs. Profile To September 2014		
		£	%	
35,451	35,451	0	0.0%	
0	0	0	-	
0	0	0	-	
0	0	0	-	
0	0	0	-	
900,000	1,397,000	497,000	55.2%	
0	0	0	-	
0	0	0	-	
0	0	0	-	
0	0	0	-	
TOTAL	935,451	1,432,451	497,000	53.1%

BUDGET FORECAST 2014/15				
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		RISK INDICATOR
		£	%	
93,400	35,500	(57,900)	(62.0%)	L
(150,000)	(150,000)	0	0.0%	L
5,885,000	5,885,000	0	0.0%	L
4,911,200	2,911,200	(2,000,000)	(40.7%)	H
(12,761,700)	(12,761,700)	0	0.0%	L
775,700	1,354,000	578,300	74.6%	L
(948,200)	(948,200)	0	0.0%	L
(489,200)	(489,200)	0	0.0%	L
(500,000)	700,000	1,200,000	240.0%	L
11,902,700	11,902,700	0	0.0%	L
TOTAL	8,718,900	8,439,300	(279,600)	(3.2%)

Total Value of Remedial Action (from Analysis Below)

0

Total Net Forecast Outturn (after remedial action but before transfers (From)/to Portfolio Specific Reserves)

8,718,900 8,439,300 (279,600) (3.2%)

Total Forecast Transfers To Portfolio Specific Reserves

416,500 416,500

Total Net Forecast Outturn (after remedial action and after transfers (From)/to Portfolio Specific Reserves)

9,135,400 8,855,800 (279,600) (3.1%)

Note All figures included above exclude Capital Charges, Levies and Insurances

Income/underspends is shown in brackets and expenditure/overspends without brackets

REASONS FOR VARIATIONS AGAINST TOTAL BUDGET 2014/15

Item No.	Reason for Variation	Variance £
1	Reduction in Langstone Harbour Board Precept	(57,900)
4	Reduced requirement for contingency at the end of the Quarter 2 period. Whilst some contingent items have crystallised others have receded in 2014/15	(2,000,000)
6	MMD losses are forecast to be higher than expected due to trading results not improving as quickly as originally expected	578,300
9	The 2014/15 savings proposals included a cross Portfolio saving of £1.25m in respect of savings arising from contract renegotiations of the Council's major contracts. Negotiations are ongoing, however the savings negotiated are now not expected to be as high as originally expected or occur as early. Negotiated Savings in 2014/15 are now expected to be between £20,000 to £50,000 rising to £200,000 to £300,000 in 2015/16	1,200,000
TOTAL PROJECTED VARIANCE		(279,600)

Remedial Action	Value of Remedial Action
TOTAL VALUE OF REMEDIAL ACTION	0

Note Remedial Action resulting in savings is shown in brackets

Agenda Item 9

**LICENSING COMMITTEE RECOMMENDATION TO FULL COUNCIL 20
JANUARY 2015 - (from 13 January 2015 meeting).**

COUNCIL AGENDA ITEM 9

Schedule 5, Local Government (Miscellaneous Provisions) Act 1982 and sections 115A - 115K Highways Act 1980 - Provision of Highway Amenities - Delegation of powers to both the Licensing Committee and appropriate head of service in respect of Highway Amenity Matters (Licensing Committee minute 5/2015 refers)

RESOLVED to recommend to Council:

- (1) the delegation of this function to the Licensing Committee together with:**
- Delegation to the Head of Health, Safety & Licensing to carry out the administration of all highway amenity matters pursuant to sections 115A - 115K of the Highways Act 1980. To include the power to grant, vary, transfer and renew (but not to refuse or revoke) any individual highway amenity permission for a period of not more than 12 months and subject to such standard and special conditions as considered appropriate.**
 - Delegation to the Head of Health, Safety & Licensing to recommend to the Licensing Committee, from time to time, such fees and/or other reasonable expenses/charges as may be appropriate to recover the costs of administration and compliance with highway amenity permissions.**
 - Delegation to the Head of Health, Safety & Licensing to refund such fee(s) for unsuccessful applications as considered appropriate on individual merit.**
 - Delegation to the Head of Health, Safety & Licensing to give notice of intended refusal/revocation or non-renewal of any amenity permission on individual merit.**
 - Delegation to the Head of Health, Safety & Licensing to establish, amend, vary and/or substitute any hearing procedures, application forms, notes of guidance and other documentation commensurate with these proposals.**
- (2) That the Licensing Committee establishes a panel (drawn from not less than 3 members of the Licensing Committee) to determine and adjudicate on any contested highway amenity applications (where permission is likely to be refused, revoked or not renewed) and whose decision will be final.**

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Agenda Item 11



Portsmouth CITY COUNCIL

COUNCIL MEETING

QUESTIONS FOR THE CABINET OR CHAIR UNDER STANDING ORDER NO 17

CITY COUNCIL MEETING – 20 JANUARY 2015

QUESTION NO 1

FROM: COUNCILLOR ALICIA DENNY

TO REPLY: CABINET MEMBER FOR CULTURE, LEISURE AND
SPORT
COUNCILLOR LINDA SYMES

Now that the Centros development project for the Northern Quarter has been abandoned, can the Cabinet Member for Culture, Leisure and Sport tell the people of Portsmouth how, where and when the Richard Lancelyn Green bequest of Sherlock Holmes and Conan Doyle memorabilia will be put on suitable public display? Does she agree that this extremely valuable collection should be available for all to appreciate and as a priceless addition to the tourist attractions of our historic city?

QUESTION NO 2

FROM: COUNCILLOR LYNNE STAGG

TO REPLY: LEADER OF THE COUNCIL
COUNCILLOR DONNA JONES

I would like to put a question to the Leader of the Council at the next full council meeting. The question is "When is the leader of the council going to apologise for erroneously claiming to the media that the new Mountbatten Centre pool was 2 ins. short of the 50 metres needed for an Olympic pool?"

QUESTION NO 3

FROM: COUNCILLOR GERALD VERNON-JACKSON

TO REPLY: CABINET MEMBER FOR ENVIRONMENT &
COMMUNITY SAFETY
COUNCILLOR ROB NEW

What will the arrangements from April be for people who have bulky items to get rid of but who cannot afford the council's charge for removal of these items?

QUESTION NO 4

FROM: COUNCILLOR STEPHEN HASTINGS

TO REPLY: LEADER OF THE COUNCIL
COUNCILLOR DONNA JONES

Could the Leader please give us an update on what is happening with regard to the banning of Legal High's since letters were sent by herself and UKIP to ministers and how soon we can expect these substances to be off our streets for good.

QUESTION NO 5

FROM: COUNCILLOR COLIN GALLOWAY

TO REPLY: LEADER OF THE COUNCIL
COUNCILLOR DONNA JONES

Now that the ownership of South Parade Pier is no longer a secret, is the Leader able to explain what system is in place for monitoring the urgent remedial repair work as set out in the Repairs Notice served on the pier owners so that we can all be assured that the pier will be restored to its safe and former glory?

QUESTION NO 6

FROM: COUNCILLOR MICHAEL ANDREWES

TO REPLY: CABINET MEMBER FOR CULTURE, LEISURE AND
SPORT
COUNCILLOR LINDA SYMES

What is the usage of Southsea Library in terms of book loans, visits and use of computers and will the Cabinet Member look again at the proposal to cut its opening hours particularly as there may be more demand for computer and IT resources in public libraries if and when Universal Credit is fully introduced?

QUESTION NO 7

FROM: COUNCILLOR MICHAEL ANDREWES

TO REPLY: CABINET MEMBER FOR RESOURCES
COUNCILLOR LEE MASON

Will the cabinet member for resource bring a report to his next portfolio meeting on the problems with payments of housing benefit by banking transfer at the beginning of January, make sure that any lessons are learnt from this including communicating timely updates on the problem by social media and ensure that all claimants are aware that the council may refund bank charges incurred as a result of the problem if necessary by writing to those affected?

QUESTION NO 8

FROM: COUNCILLOR MICHAEL ANDREWES

TO REPLY: CHAIR OF THE HEALTH OVERVIEW AND
SCRUTINY PANEL
COUNCILLOR DAVID HORNE

To ask the Chair of the Health Overview and Scrutiny Panel whether this panel will look at the problems reported with Accident and Emergency at QA?

QUESTION NO 9

FROM: COUNCILLOR MICHAEL ANDREWES

TO REPLY: CABINET MEMBER FOR HEALTH AND SOCIAL
CARE
COUNCILLOR FRANK JONAS

To ask the Cabinet Member for Health and Social Care whether he will bring a report to his next portfolio meeting on how the council as a whole and public health help reduce pressure on Accident and Emergency in particular can encourage patients where appropriate to use resources other than A&E, and support develop and publicise initiatives in conjunction with the NHS such as Safe Space and Dry January?